



This is the login page for the work order request system.

Your login is your SDSMT email address.

Your password is your SDSMT login password.

**Dude SOLUTIONS**

SOFTWARE FOR SMARTER OPERATIONS

Asset Essentials™

Login

Password

Login  Keep me signed in

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English

Asset Essentials is the premier enterprise CMMS technology to better manage your preventive maintenance, work orders, spare parts inventory and more.

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This will be the landing page you see when you login.

Note – anything with an asterisk (\*) is required.

First, you will need to enter your location in the work requested section.

Please click the location icon →  Next, select your location from the list.

Next, select the icon/work category that best relates to your issue.

The screenshot shows the 'MY REQUESTS' page. At the top, there is a 'Menu' button and a 'Save' button. Below the header, there is a 'WELCOME TO THE SD MINES WORK ORDER REQUEST PAGE' section with instructions for SD Mines Residence Life and emergency work orders. The main section is titled 'WORK REQUESTED' and contains a 'Location: \*' dropdown menu with a location pin icon. Below this is a 'Work Category: \*' section with a grid of 20 icons representing different work categories: Carpentry, Ceilings, Custodial, Dining, Doors/Hardware/Locks, Electrical, Elevator, Event Set-up, Flooring, Glass/Window Repair, Grounds, Heating/Ventilation/Air Conditioning, Lighting, Moving/Delivery, Painting/Wall Repair, Pest Control, Planned, Plumbing, Roofing, and Safety. At the bottom, there is a 'Work requested: \*' text area with a rich text editor toolbar.



After you select the icon/work category that best relates to your issue.

In the work requested field, please be as detailed as possible with the description of the issue.

There is an option to attach an image or file at the bottom.

**When the form is complete, make sure you hit the SAVE button** → 

The screenshot shows a web application interface for submitting requests. At the top, there is a navigation bar with a 'Menu' icon, the 'MY REQUESTS' title, and a user profile icon. Below the navigation bar, there are 'Save' and 'Cancel' buttons. The main section is titled 'WORK REQUESTED' and includes a 'SELECT REGION/SITE' dropdown menu. A note states: 'Please be as detailed as possible. Use the location icon to the right of the drop down menu to select your building.' The 'Location:' field is a dropdown menu with a location pin icon. The 'Work Category:' section features a grid of 20 icons representing different maintenance categories: Carpentry, Ceilings, Custodial, Dining, Doors/Hardware/Locks, Electrical, Elevator, Event Set-up, Flooring, Glass/Window Repair, Grounds, Heating/Ventilation/Air Conditioning, Lighting, Moving/Delivery, Painting/Wall Repair, Pest Control, Planned, Plumbing, Roofing, and Safety. Below the categories is a 'Work requested:' text area with a rich text editor toolbar (B, I, U, and other icons). At the bottom, there is a 'Documents/Images:' section with a 'Drag & Drop file(s) here to upload' area and a 'Browse' button.