SOUTH DAKOTA SCHOOL OF MINES AND TECHNOLOGY

Policy Manual

SUBJECT: Classification of Undergraduate Students

NUMBER: Policy II-8-2 (Formerly Policy II-C-5)

The classification of undergraduate students is established in South Dakota Board of Regents policy.

1. An undergraduate student is assigned an admissions category as either a degree-seeking or a non-degree seeking student.
   - A. Different applications are required for each admissions category. Once admitted as a non-degree seeking student, a student must apply for admission and be admitted as a degree seeking student in order to move to degree-seeking status.
   - B. Non-degree seeking students are not eligible for student financial aid.
2. Freshman, sophomore, junior, or senior classification of undergraduate students is based on accumulated credits for courses passed.

0 - 31.99 credits	-	Freshman
32 - 63.99 credits	-	Sophomore
64 - 95.99 credits	-	Junior
96 or more credits	-	Senior

3. A full-time undergraduate student is defined as a student who is enrolled in at least 12 credit hours during a regular semester or at least 6 credit hours total during the summer term. A three-quarter time student is one who is enrolled in 6 to 8 credit hours during a regular semester or at least 3 credit hours total during the summer term. Students who are enrolled for credit in the SDSM&T Cooperative Education Program are considered to be full-time students.

SOURCE: SDSM&T Faculty, July 1994; Office of the Provost, July 2001; Office of the Provost, Dec. 2009

BOR reference: Policy 2:3.4; Policy 2:10.3, Policy 2:29