

## Petition for Extension of Graduate Studies

Student's printed name: \_\_\_\_\_ Student ID: \_\_\_\_\_

Student's degree program: \_\_\_\_\_

Program level (MS or PhD): \_\_\_\_\_

A Master of Science degree program must be completed within 5 calendar years dating from student's formal entrance into a degree-seeking program. A Doctor of Philosophy degree program must be completed within 8 calendar years.

In exceptional circumstances, students may petition the Dean of Graduate Education for an extension to the 5 or 8 year time limit. Petitions will be granted for a maximum of one year. If the student does not complete the degree by the agreed upon date, the student's program of study may be terminated. A request for a second extension may be granted under extraordinary circumstances.

Courses taken by the student at any institution that are requested to be part of the degree program and that were taken more than five years prior to the date of anticipated graduation must be reviewed by the student's major department/program and the Dean of Graduate Education for possible acceptance.

Date of initial enrollment: \_\_\_\_\_

Estimated date of program completion: \_\_\_\_\_

Reason for extension:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Student (Print Name)	Signature	Date

Major Professor	Signature	Date

Program Coordinator or Department Head	Signature	Date

Dean of Graduate Education Approval	Signature	Date