PUBLIC HIGHER EDUCATION

BLACK HILLS STATE UNIVERSITY
Spearfish, SD

DAKOTA STATE UNIVERSITY
Madison, SD

NORTHERN STATE UNIVERSITY
Aberdeen, SD

SOUTH DAKOTA SCHOOL OF MINES & TECHNOLOGY
Rapid City, SD

SOUTH DAKOTA STATE UNIVERSITY
Brookings, SD

THE UNIVERSITY OF SOUTH DAKOTA
Vermillion, SD

UNDERGRADUATE APPLICATION FOR ADMISSION

Undergraduate Admission Application Instructions

Application Requirements

Application Fee

All *new* applicants are required to submit a nonrefundable application fee with your application. The application fee is **$20 per university**. Make check or money order payable to "Enrollment Service Center." *Exceptions are* made for students who are *non-degree seeking*, or have previously applied, paid the fee, ***and*** attended a university in the Board of Regents system within the previous three semesters.

High School Transcript

If you are applying to a degree program, you must arrange for an **official** high school transcript to be sent to the Enrollment Service Center. If you are still attending high school, the transcript must include courses completed and courses in progress, or the high school counselor may use the "High School Courses in Progress" section of this application to certify courses in progress. You must also arrange for a final **official** transcript to be sent after you graduate from high school.

Official College Transcript

If you are applying to a degree program, you must request **official** transcripts from all institutions you previously attended, excluding BHSU, DSU, NSU, SDSM&T, SDSU, or USD. Transcripts are considered official **only** if they are sent directly to the Enrollment Service Center by the issuing institution. If you are currently enrolled at another institution, you may have the school send a partial **official** transcript(s) and be considered for provisional admission until the final **official** transcript(s) arrives.

Official Report of ACT or SAT Scores

If you are applying to a degree program and are age 21 or younger at the start of the term to which you are applying, you must complete a college entrance examination (ACT or SAT) and have the results sent to the universities to which you are applying or to the Enrollment Service Center. If ACT or SAT scores are listed on your high school transcript, it is not necessary to request the scores from the testing agency.

Readmitted Students

Former students who want to reapply for admission must submit another admission application and **official** transcripts directly to the Enrollment Service Center for all colleges attended since leaving the university to which you are reapplying. If you interrupt your attendance by one semester or more, you must reapply for admissions to that university. If your legal name has changed since you last attended a regental institution, additional documentation will be required.

Transfer Admission

The requirements listed below are the minimum requirements to all six universities in the Board of Regents system. Individual universities and individual programs within the universities may have higher requirements.

A. Transfer students with 24 or more semester credits are eligible to be candidates for admission if they meet both standards below:
   - Have a cumulative college grade point average of 2.0 or higher.
   - Are in good standing with their most recently attended school.

B. Students with less than a 2.0 GPA may be admitted on probation, but each applicant is considered on an individual basis.

C. Transfer students under the age of 24 who have earned fewer than 24 semester credits must also meet the freshman admission requirements.

Admission Requirements for Baccalaureate Degree Programs

Admission criteria are subject to change by the Board of Regents of South Dakota and by the six universities in the Board of Regents system.

Freshman Admission (Applicants under 24 years old at start of term)

To be a candidate for admission to a baccalaureate degree program, the applicant must meet the general requirements in **"A" AND** the subject matter requirements in **"B."** Requirements in section **"C"** apply only to the School of Mines and Technology. Requirements in section **"D"** apply only to The University of South Dakota.

Applicants 21 years old or younger who did not graduate from high school must obtain an ACT composite score of 18 or above, ACT English sub-test score of 18 or above, Mathematics sub-test score of 20 or above, Social Studies/Reading, and Science Reasoning sub-test scores of 17 or above, meet state requirements for the high school equivalency certificate, and meet any university-determined requirements for admission to baccalaureate programs. Students must be at least 18 years of age, or the class of which the student was a member must have graduated from high school.

Applications from students with deficiencies are reviewed on an individual basis by each university to which they apply.

Non-Traditional Admission

The requirements listed are the minimum requirements to all six universities in the Board of Regents system. Each university has established its own admission requirements for students age 24 or over and for those who did not graduate from high school.

A

Rank in the top 60% of their high school graduating class;

OR Achieve an ACT composite score of 18 or above or SAT score of 870 or above or the SAT Reasoning Test Math and Critical Reading subscores total 870 or above;

OR Earn a GPA of at least 2.6 on a 4.0 scale in all high school courses.

B

Complete the following required courses with a cumulative grade point average of a "C" or higher (2.0 on a 4.0 scale):

4 years of English
OR ACT English sub-test score of 18 or above
OR AP English score of 3 or above

3 years of Advanced Mathematics*
OR ACT Math sub-test score of 20 or above
OR AP Calculus score of 3 or above

3 years of Laboratory Science**
OR ACT Science Reasoning sub-test score of 17 or above
OR AP Science score of 3 or above

3 years of Social Science
OR ACT Social Studies/Reading sub-test score of 17 or above
OR AP Social Studies score of 3 or above

1 year of Fine Arts
OR AP Fine Arts score of 3 or above

Computer Science
At the time of admission, it is expected that students will have basic keyboarding skills and have had experience in using computer word processing, database, and spreadsheet programs and in using the Internet or other wide area networks. These expectations may be met by high school course work. Entering students who have not taken such high school coursework must complete a specified computer course addressing these skills and competencies within the first 42 credit hours attempted.

* Advanced mathematics includes algebra or any higher level of math.
** Laboratory science includes biology, chemistry, physics, or other approved science courses in which there is a weekly lab period scheduled.

C

Requirements in Section C apply only to the School of Mines.

The School of Mines will automatically accept for admission students who . . .
obtain an ACT composite score of 25 AND obtain an ACT math subscore of 25 (or SAT equivalent score)

OR obtain a high school GPA of at least 3.5 on a 4.0 scale and have taken four years of mathematics
OR are South Dakota Regents' Scholars

The School of Mines will review and consider for acceptance students who meet BOR requirements . . .

AND obtain an ACT composite score of at least 21 (or equivalent SAT score)
OR obtain an ACT math subscore of at least 21 (or equivalent SAT score)
OR achieve a high school GPA of at least 2.75 on a 4.0 scale.

D

Requirements in Section D apply only to The University of South Dakota.

The University of South Dakota will automatically accept for admission students who . . .

obtain an ACT composite score of 21, a 2.6 GPA or rank in the top 50% of their class. Qualifying subtest ACT scores are 21 in English, 23 in Mathematics and 20 in Science Reasoning and Social Studies/Reading.

Applicants who are at least 24 years of age must have graduated from high school, completed the General Equivalency Diploma (GED) with a combined score of at least 2250 and a minimum of 410 on each test, or met state requirements for the high school equivalency certificate, and must meet any university-determined requirements for admission to baccalaureate programs.

Admission Requirements for Associate Degree Programs

To be a candidate for admission to an associate degree program the applicant must meet the following requirements (individual degree programs may have additional admission requirements):

Meet the baccalaureate admission requirements
OR Rank in the top 60% of their high school graduating class
OR Achieve an ACT composite score of 18 or above or SAT score of 870 or above or the SAT Reasoning Test Math and Critical Reading subscores total 870 or above
OR Earn a cumulative GPA of at least 2.6 on a 4.0 scale in high school courses

Undergraduate Admission Application

South Dakota Public Higher Education

Black Hills State University • Dakota State University • Northern State University
South Dakota School of Mines & Technology • South Dakota State University • The University of South Dakota

Enrollment Service Center • 414 East Clark Street, SDU 317 • Vermillion, SD 57069 • USA
(605) 677-6948 (Local) or 1-800-404-1547 (Toll-Free)

Instructions: *Please type or use black ink to complete this undergraduate application for admission, sign it, and return it to the Enrollment Service Center. Degree seeking students should enclose a check or money order for the appropriate application fee(s) per the application instructions.*

Biographical Data

Legal Name _____ **Social Security Number*** _____-_____-_____
Last First Middle *Please see privacy information on page 4

Former Name(s) _____ **Preferred First Name** _____ **Birth Date** _____
(if different than legal name)

Permanent Mailing Address

Street _____
City _____
State/Province _____ **Zip Code** _____ - _____
Telephone (____) _____

Current Mailing Address

Street _____
City _____
State/Province _____ **Zip Code** _____ - _____
Telephone (____) _____

Other number (____) _____ ❑ **Cell** ❑ **Work** **Fax** (____) _____ **International Number** _____

E-mail Address _____

Person to Contact in Case of Emergency

Name _____ **Relationship to you** _____
Street _____ **Telephone** (____) _____
City _____ **State** _____ **Zip Code** _____ - _____

Citizenship: ❑ USA ❑ Permanent Resident ❑ Refugee/Asylee ❑ Other _____ (If you checked "other," please specify citizenship status _____)

If you checked other than USA, please specify Citizenship_____, and Country of Birth _____

Residency: Have you lived in South Dakota for the past 12 months? ❑ Yes ❑ No

In what state are you a resident? _____

South Dakota residents should also list the County in which you reside _____

If you are a South Dakota resident, but you have not lived in South Dakota for the past 12 months, please explain: _____

_____

If you are not currently a resident of South Dakota, please answer the following questions.

❑ Yes ❑ No Were you a South Dakota resident at the time of high school graduation and lived with a parent or legal guardian who was also a South Dakota resident?

❑ Yes ❑ No Will you begin to attend classes no later than the fall semester of the seventh year after the date of high school graduation?

❑ Yes ❑ No Has your parent or legal guardian resided continuously in South Dakota since your high school graduation through the time you will first attend classes?

Veterans Information: Your university provides a variety of financial aid and student support services to veterans, National Guard, Reservists, and U.S. Armed Service members that are intended to foster success for military personnel in their postsecondary experience. We ask that you respond to the items below to assist in identifying military personnel, to ensure that we can best coordinate these services:

❑ Yes ❑ No Are you a veteran?
❑ Yes ❑ No Are you a current military service member?
❑ Yes ❑ No Are you a spouse or child of a current or former service member?

Semester and year you wish to enroll: ❑ **Fall** ❑ **Spring** ❑ **Summer, then Fall** ❑ **Summer ONLY, Year** _____

Educational Goal: Check the option below that best describes your educational goal.

❑ Option A I plan to pursue a degree and have decided on a major. *Check one:* ❑ Bachelor's Degree (4 year degree) OR ❑ Associate's Degree (2 year degree)

❑ Option B I plan to pursue a degree, but have not decided on a specific major. *Check one:* ❑ Bachelor's Degree (4 year degree) OR ❑ Associate's Degree (2 year degree)

❑ Option C I do not plan to pursue a degree and will be taking courses as a non degree seeking student. I understand that this educational goal does not qualify me to receive federal financial aid.

❑ Option D I will be enrolling in a certification program and do not plan to pursue a degree. I understand that this educational goal may not qualify me to receive federal financial aid.

Intended Enrollment

A. Have you attended a South Dakota public university during any of the three semesters immediately prior to the term for which you are applying? This includes summer, fall, and spring terms. ❑ Yes ❑ No

B. Did you stop attending a South Dakota public university because you were deployed by the military? ❑ Yes ❑ No

C. Are you interested in pursuing a career in teaching? ❑ Yes ❑ Possibly

D. Do you intend to enroll in English as a Second Language (ESL) courses? ❑ Yes ❑ No

Instructions: ***University Center and Capital University Center students should complete the information for EACH SCHOOL to which you wish to apply.***

Black Hills State University (BHSU)

Spearfish, SD • (605) 642-6343 or 1-800-255-BHSU • www.bhsu.edu

Planned major _____ Planned minor _____

Will you be a ❑ Full-time student or ❑ Part-time student?

Please indicate location you plan to attend: ❑ Spearfish ❑ University Center (Sioux Falls)* ❑ Capital University Center (Pierre)** ❑ University Center (Rapid City)*** ❑ Yankton ❑ Online (Not all programs are available online. Please refer to www.BHSU.edu/distance.)

Dakota State University (DSU)

Madison, SD • (605) 256-5139 or 1-888-DSU-9988 • www.dsu.edu

Planned major _____ Planned minor or specialization _____

Will you be a ❑ Full-time student or ❑ Part-time student?

Please indicate location you plan to attend: ❑ Madison ❑ Internet only ❑ Rapid City ❑ University Center (Sioux Falls)*

Northern State University (NSU)

Aberdeen, SD • (605) 626-2544 or 1-800-NSU-5330 • www.northern.edu

Planned major (Primary) _____ Planned major (Secondary) _____

Will you be a ❑ Full-time student or ❑ Part-time student?

Please indicate location you plan to attend: ❑ Aberdeen ❑ Capital University Center (Pierre)** ❑ University Center (Sioux Falls)* ❑ University Center (Rapid City)*** ❑ Huron Community Center ❑ Online Only

South Dakota School of Mines & Technology (SDSM&T)

Rapid City, SD • (605) 394-2414 or 1-877-877-6044 • www.sdsmt.edu

Planned major _____

Will you be a ❑ Full-time student or ❑ Part-time student?

Please indicate location you plan to attend: ❑ Rapid City

South Dakota State University (SDSU)

Brookings, SD • (605) 688-4121 or 1-800-952-3541 • www.sdstate.edu

Planned major _____

Will you be a ❑ Full-time student or ❑ Part-time student?

If you indicated Secondary Education, please indicate the subject area you would like to teach _____

Please indicate location you plan to attend: ❑ Brookings ❑ Capital University Center (Pierre)** ❑ Internet ❑ Rapid City ❑ University Center (Sioux Falls)* ❑ Watertown

The University of South Dakota (USD)

Vermillion, SD • (605) 677-5434 or 1-877-COYOTES • www.usd.edu

Planned Major _____

Will you be a ❑ Full-time student or ❑ Part-time student?

Will you be a ❑ First-time, ❑ Transfer, or ❑ Readmit student?

Please indicate location you plan to attend: ❑ Vermillion ❑ Capital University Center (Pierre)** ❑ Rapid City ❑ University Center (Sioux Falls)* ❑ Watertown ❑ Other

* **University Center** Sioux Falls, SD (605) 367-5640 or 1-866-220-7085 • www.SDUniversityCenter.org

** **Capital University Center** Pierre, SD (605) 773-2160 • www.cucpierre.com

*** **University Center** Rapid City, SD (605) 394-1914 • www.ucrapidcity.org

FOR OFFICE USE ONLY: Institutions Applied to _____ Total Amount Paid _____ ❑ Check ❑ Cash ❑ Money Order

Prior Education

High School Attended _____
School City State

Date of High School Graduation (MM/YY) _____ /_____ Date of GED (MM/YY) _____ /_____

Have you taken the ACT test? ❑ Yes ❑ No Date Tested (MM/YY) _____/_____ Composite Score _____

Have you taken the SAT test? ❑ Yes ❑ No Date Tested (MM/YY) _____/_____ Math _____ Verbal/Critical Reading _____

Were your scores sent to the institution(s) to which you are applying on this application? ❑ Yes ❑ No

Have you enrolled in or completed any college courses while in high school? ❑ Yes ❑ No If yes, please fill out the post secondary education section.

For High School Students Only

We ask that you (counselor) assist the student by supplying the following information along with a transcript of completed courses. Completing this section is not mandatory; however, it will speed the admissions process for the student.

At the end of _____ semesters, the student ranked _____ out of _____. Student's cumulative GPA (4 point scale) _____. This ranking is: ❑ exact ❑ approximate.

Check "yes" if the student is a South Dakota Regents Scholar (see SDCL § 13-55D). ❑ Yes

College Preparatory Subject Area ***The following course work is in progress and/or planned for these term(s).***		Semester 7 Unit/Grade (If not on transcript)	Semester 8 Unit/Grade (If not on transcript)
English	_____	_____ /_____	_____ /_____
	_____	_____ /_____	_____ /_____
Advanced Math	_____	_____ /_____	_____ /_____
	_____	_____ /_____	_____ /_____
Lab Science	_____	_____ /_____	_____ /_____
	_____	_____ /_____	_____ /_____
Social Studies	_____	_____ /_____	_____ /_____
	_____	_____ /_____	_____ /_____
Fine Arts	_____	_____ /_____	_____ /_____
	_____	_____ /_____	_____ /_____
Computer Science	_____	_____ /_____	_____ /_____
	_____	_____ /_____	_____ /_____
Foreign Language	_____	_____ /_____	_____ /_____
	_____	_____ /_____	_____ /_____

Counselor's Signature _____ Date _____

High School _____ High School Telephone (_____) _____

Post Secondary Education

Have you previously attended ❑ BHSU ❑ DSU ❑ NSU ❑ SDSM&T ❑ SDSU ❑ USD?

If yes, location where you attended _____ Date first attended _____

List in chronological order **any other** institutions you have attended, regardless of length of attendance, and even if no work was completed. Include previous attendance at institutions on this application and any correspondence or extension courses taken. Failure to list all institutions previously attended may result in loss of credit and/or dismissal. If more than five institutions were attended, attach an additional sheet with the appropriate information.

Name of Institution	Location (City/State)	From Month/Year	To Month/Year	Degree Earned

Are you eligible to return to the institution(s) from which you are transferring? ❑ Yes ❑ No If no, attach a letter of explanation.

Signature

All answers I have given on this application are accurate and true. If admitted, I agree to observe the rules of the South Dakota Board of Regents and to pay all fees and charges assessed. My signature below authorizes the release of my high school transcript and rank if requested. If admitted, I agree to provide all required immunization documentation. I acknowledge that federal law permits institutions of higher education to disclose academic, enrollment and financial aid information about me to staff who need to know such information to carry out their administrative tasks. I understand and acknowledge that the institutions that comprise the South Dakota system of higher education are also permitted to share such academic, enrollment and financial aid information, either within or outside the South Dakota system of higher education, when I transfer between institutions, when I enroll in coursework from more than one institution during a term or when I enroll in courses offered by a university other than the one that will grant my degree. I understand that by transferring between institutions, selecting courses from more than one institution during a term in which I received federal financial aid or enrolling in courses offered by a university other than the one that will grant my degree, I will be deemed to have consented to the disclosure of academic and financial aid information about myself. I certify that the information recorded on this application is correct. I understand that falsification of information may result in denial of admission.

Signature _____ **Date** _____

Reminders: Thank you for completing this application form. Please help us process your application more quickly by completing all required information. Please double-check the following items:

- Have you signed and dated the form?
- Have you enclosed the correct application fee amount? ($20 per school to which you are applying, i.e. $20 if applying to one school, $40 if applying to two, etc.)
- Please include applicant's name on the check.
- Have you requested official transcripts be sent directly to the Enrollment Service Center?
- If some of your records are under a former name, have you listed this name on the former names section on page one of this application?

Send your completed application and application fee to:

Enrollment Service Center
414 East Clark Street, SDU 317
Vermillion, SD 57069

Use of Social Security Number

We are requesting your SSN for administrative record accuracy and reporting. Disclosure of your SSN is voluntary and if you decline to provide it to us this action will not affect your admissions eligibility. However, we request this information from you in order to meet our federal obligation to report student employment, Hope and Lifetime scholarship tax information, and federal financial aid. The SSN number is confidential information under the Federal Educational Rights to Privacy Act and we will not release it without your consent. Having your SSN on record will enable the university to keep accurate information and to report it promptly.

Questions?

The Enrollment Service Center processes all undergraduate admission applications for the six universities in the South Dakota Board of Regents system. If you have any questions about our universities or academic programs, please call us or check out our home pages. An online application is available on our home page.

	Local	*Toll Free*	*Home Page*
BHSU	**(605) 642-6343**	**1-800-255-BHSU**	**www.bhsu.edu**
DSU	**(605) 256-5139**	**1-888-DSU-9988**	**www.dsu.edu**
NSU	**(605) 626-2544**	**1-800-NSU-5330**	**www.northern.edu**
SDSM&T	**(605) 394-2414**	**1-877-877-6044**	**www.sdsmt.edu**
SDSU	**(605) 688-4121**	**1-800-952-3541**	**www.sdstate.edu**
USD	**(605) 677-5434**	**1-877-COYOTES**	**www.usd.edu**

Information Request

The information requested below is used to comply with Title VI of the Civil Rights Act of 1964. As an applicant, responding to these questions is optional and your response will in no way affect your admission. However, we are asking for the information now to avoid a separate request once a person is an enrolled student. We use the data in aggregated form only to comply with federal reporting requirements.

Gender ❏ Male ❏ Female

Choose one ❏ Non-Hispanic or Non-Latino
❏ Hispanic or Latino

Choose as many as apply ❏ American Indian or Alaska Native
❏ Asian
❏ Black or African American
❏ Native Hawaiian or Other Pacific Islander
❏ White

South Dakota universities offer all educational programs, material, and service to all people without discrimination based on race, color, creed, national origin, ancestry, citizenship, gender, sexual orientation, religion, age or disability. South Dakota universities are Equal Opportunity/Affirmative Action Employers.

South Dakota universities do not discriminate on the basis of disability in the admission or access to, or employment in, their programs or activities.

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