**C/M Lab Policy**

- Do not operate equipment until after you have been trained and access has been granted by laboratory staff*.
- Do not power up equipment for others or allow others into controlled areas.
- Safety glasses are to be worn when operating equipment or using hazardous material in any C/M area (CM 110, 112, 204, 214, 216/217 224, 228 labs).
- Buddy system: minimum of 2 people to operate equipment (CM 204, 214, 224).
- No open-toed shoes are to be worn when working in lab areas.
- No headphones or loud stereos are to be used when working in lab areas.
- Not allowed while working in lab areas: loose clothing; long hair not tied back; dangling jewelry, etc.
- No hazardous chemicals, resins, paint, or glues without prior training on handling and storage, as well as approval from laboratory staff*.
- Compressed gases are to be handled by and approved for use by laboratory staff only*.
- Composites are to be used only on composite-specific machines.
- Leave machines and space clean.
- Return all tool and equipment to their designated storage location.
- Notify laboratory staff* immediately of any broken equipment, spills, or accidents.
- For new activity or work space, permission is required.
- Argumentative or unsafe behavior will not be tolerated at the discretion of department staff.
- Noncompliance will terminate access.

* Laboratory Staff:
  - Jay Bestgen, CM220
  - Forest Cooper, CM221
  - Aaron Lalley, CM207