

# Non-Tenure Track Advisory Committee

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## **Committee Charter/Purpose:**

The Committee shall advise the Vice President for Academic Affairs on issues related to promotion within non-tenure track Faculty ranks (Professor of Practice and Lecturer tracks) and transition to the Professor of Practice ranks. This will include (but not be restricted to) the development of criteria for transitioning from the Lecturer track or Research Associate track to the Professor of Practice track.

## **Committee Membership:**

The committee consists of three non-tenure track faculty (plus one alternate) and should reflect the types of positions held by the faculty they are reviewing for transition in rank or promotion.

- One member and one alternate elected by the faculty body and approved by the Faculty Senate;
- One selected by the VP for Academic Affairs; and
- One faculty member who is conversant with the rules related to searches/hiring, promotion, and/or conflict of interest. Candidate will be nominated by the VP for Academic Affairs after consultation with the Chair of the Faculty Senate and confirmed by a vote of the Faculty Senate.

All members must be from different academic units to avoid conflicts of interest. The elected member (and their alternate) shall serve a three-year term; the other two members shall serve annual terms.

## **Elected Members (all with terms 2023-2026)**

- Darren Clabo
- Michelle Richard-Greer (alternate)

## **Appointed Members (2023-2024)**

- Ivy Allard (appointed)
- Michael Dowding (nominated/confirmed) - Chair

## **Committee Meeting Schedule:**

The committee shall convene for the first meeting in November, then as directed by the committee chair.

## **Process:**

Dossiers will be prepared by individuals and their units and presented to the committee. The documentation of the details of each case will be presented to the committee by the unit head. Based on that information, the committee will provide advice in written form to the Vice President for Academic Affairs, and the President.

**SOURCE:** Faculty Senate, September 2023

**REFERENCE:** SD BOR 4:11

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