

SOUTH DAKOTA SCHOOL OF MINES & TECHNOLOGY

Policy Manual

SUBJECT: Emergency and Risk Management Procedures and Plans

NUMBER: Policy VII-05 (Formerly Policy VII-A-06)

The South Dakota School of Mines and Technology is committed to protect its faculty, staff, students, visitors and property, and to maintain an environment suitable for the orderly conduct of its educational function. Detailed emergency and risk management procedures and plans are required and must be followed to ensure these goals are accomplished.

1. The Emergency Response and Planning team is responsible for ensuring emergency management, emergency communication, and continuity of operation procedures and plans are in place and reviewed for the campus. Campus procedures can be found at the following location: www.sdsmt.edu/emergency. Detailed emergency plans are available to the Emergency Response and Planning team. The Emergency Response and Planning team consists of the following members:
 - President
 - Provost and Vice President for Academic Affairs
 - Vice President for Finance and Administration
 - Vice President for Student Development and Dean of Students,
 - Vice President for Research Affairs,
 - Vice President for Human Resources
 - Director of University Relations,
 - Director of Facilities and Risk Management
 - Director of Athletics
 - Director of Residence Life and Student Conduct
 - Director of ITS
 - Director of Dining Services
 - Campus Environmental Health and Safety Manager
 - Communications Manager
 - Campus Safety Chief
 - President's Office Representative
 - Foundation Representative
2. The Environmental, Health, Safety, and Risk Management committee is responsible for ensuring Environmental, Health, Safety, and Risk procedures and plans are in place and reviewed for the campus. Examples of these plans are as follows: Chemical Hygiene and Lab Safety Plan, Laser Safety Plan, Waste Management procedures, etc. Members of the committee can be found on the South Dakota School of Mines and Technology official

committee list. This committee is required by the South Dakota State Office of Risk Management.

SOURCE: Dec. 2008; Office of the VP for Business and Administration, Jan. 2011, Feb. 2016