1. All lab users must review the departmental safety documents and take the online training prior to working in the labs.

2. Appropriate personal protection must be worn by lab users at all times (closed toed shoes, safety glasses and/or hard hats, etc. as necessary).

3. All students/research personnel must have training on each piece of powered equipment they use. Training is done by faculty member responsible for the equipment, a GTA or the technician. Students are not allowed to train other students.

4. Lab hours for students will be from 7:30 am to 5 pm unless specific arrangements are made with faculty or technician. Any lab work done with potentially hazardous equipment or materials must be done with two people present.

5. Notify faculty, GTA or technician if any equipment is broken, not working or needs attention. Students are not responsible for damage to any equipment except for deliberate misuse.

6. All laboratory gases are purchased by the technician. All users must be trained by the technician before using any laboratory gases and regulators.

7. Faculty, GTAs and the technician must maintain MSDS sheets in an accessible location in each pertinent lab area. GTAs responsible for collecting the MSDS sheets into a binder for each laboratory.

8. Any item or materials placed on the floor of any lab must be coordinated with faculty or technician. Any item or materials placed around the outside of the building must be coordinated with the technician.

Questions? Contact Forest Cooper
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