Employer's Evaluation of Cooperative Education Student

Name of Student ___________________________ Dates of Employment ____________

Employer ________________________________________________

INSTRUCTIONS - IMMEDIATE SUPERVISOR: Please evaluate the student objectively, comparing him/her with other students of comparable academic level, with other personnel assigned the same or similarly classified jobs, or with individual standards.

RELATIONS WITH OTHERS
[ ] Exceptionally well accepted
[ ] Works well with others
[ ] Gets along satisfactorily
[ ] Has some difficulty working with others

ATTITUDE - APPLICATION TO WORK
[ ] Outstanding in enthusiasm
[ ] Very interested and industrious
[ ] Average in diligence and interest
[ ] Somewhat indifferent

JUDGMENT
[ ] Exceptionally mature
[ ] Above average in making decisions
[ ] Usually makes the right decision
[ ] Often uses poor judgment

DEPENDABILITY
[ ] Completely dependable
[ ] Above average in dependability
[ ] Usually dependable
[ ] Sometimes neglectful or careless

ABILITY TO LEARN
[ ] Learns very quickly
[ ] Learns readily
[ ] Average in learning
[ ] Rather slow to learn

QUALITY OF WORK
[ ] Excellent
[ ] Very good
[ ] Average
[ ] Below average

ATTENDANCE: [ ] Regular [ ] Irregular

PUNCTUALITY: [ ] Regular [ ] Irregular

OVER-ALL PERFORMANCE:
Outstanding _____ Very Good _____ Average _____ Marginal _____ Unsatisfactory _____

Additional remarks (over if necessary):

This report has been discussed with student. [ ] Yes [ ] No

I have read the student's academic co-op report. [ ] Yes [ ] No

Rated by _______________ __________ Title _______________ Email _______________

Signature ____________________________ Date ____________________

This form (slightly modified) is recommended by the Cooperative Education Division, ASEE