

Department of Mechanical Engineering

Lab Safety Policies

1. Operation of CM 204, 214, 215, and 234 equipment requires:
 - Completion of the online waiver and release. These must be renewed each academic year.
 - Training on equipment and a statement of training completion.
 - Supervision and equipment power up by department staff or a mentor.
 - Approval for use of equipment for each project, including print review.
 - Two authorized individuals in the room (buddy system).
2. All chemicals, compressed gases, and equipment must follow the incoming material process in cooperation with building management.
3. All new equipment and processes must follow approval and the commissioning process in cooperation with building management.
4. Safety glasses are to be worn at all time in designated areas of CM 204 and CM 214, when operating equipment, or when using hazardous material in any CM area.
5. No gloves, loose clothing, dangling jewelry, headphones, and cell phone usage when operating equipment. And, long hair must be pulled back.
6. The use of a personal respirator requires a pulmonary fitness test. Contact department staff.
7. Machine tables, lathe ways, and lathe heads must always remain clear.
8. Use a brush or material gloves for clearing chips.
9. Argumentative or unsafe behavior will not be tolerated.
10. Hours of operation for CM 214, 204, and 234 are Monday-Thursday 8 AM to 7 PM, and Fridays 8 AM to 5 PM during the academic year.