

Draft  
14 October 2010

**Minutes of Faculty Senate Meeting**  
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Chair Stan Howard called the meeting to order at 11:02 a.m. Senators present: Drs. Jason Hower, Larry Stetler, Al Boysen, Frank Matejcek, Bill Cross, Marius Ellingsen, Chuck Kliche, Michael Foygel, Dan Kratzer, Travis Kowalski, Chip Tolle, Thomas Fontaine, Frank Van Nuys as proxy for John Dreyer, and Donna Kliche as proxy for PV Sundareshwar.

Upon motion of Larry, seconded by Bill, the agenda for today's meeting was approved.

Upon motion of David, seconded by Al, the minutes for the 9 September 2010 Faculty Senate meeting were approved.

**Report from the Chair**

- A. Report on Winter 2010 Commencement Speaker Vote
- B. Policies
  - a. New Research Policies – Office of Research Affairs and Sponsored Programs - Second Reading
  - b. Addition of a policy to SDSM&T Policy Manual Section VI Facilities – Painting Policy - Second Reading
- C. Smoke/Tobacco-Free Campus – new discussions
- D. Holiday Lights along St. Joseph – new discussions
- E. AQIP 5, Leading and Communicating
  - a. “What performance measures of Leading and Communicating do you collect and analyze regularly?”
  - b. “What are the results?”
- F. Strategic Plan Process – Update, consultant hired to guide process

**Reports of Standing Committees**

- A. Academic Affairs:
  - Ethics/NSF requirements – see old business
- B. Research and Scholarly Affairs:
  - Current overhead rate is 37% on modified direct costs
  - Published in the Colleges and University's Rate Agreement (attached)
  - Request posting at OSP website
- C. Finance and Personnel:
- D. Student Affairs:
  - Campus advising practices summary attached
  - Results will be shared with department heads
  - Committee to consider results and propose future action
- E. University Relations:
- F. Senate Bylaws

G. University Curriculum Committee – Senate Representatives

**Old Business**

1. NSF Ethics Issues – Dr. Stetler submits “Responsible Conduct of Research” handout (attached)  
Dr. Cross submits “How other universities implement RCR requirement” (attached)

Discussion from Eric James –America Competes Act enacted 2.5 years ago which included this requirement. CITI modules used at other SD schools, but not clear that they meet the NIH or the whole NSF requirements. The current policy/procedure was implemented as a first-step plan and was created by expanding the content and audience of an existing IENG course taught by Dr. Jennifer Karlin. IENG course is SDSMT campus requirement as documented in the NSF compliance policy. Tracking of students who have met the requirement is facilitated by comparing HR payment records, course enrollment lists, and NSF grant records.

Open Discussion in Senate

1. Course request approved by Senate did not indicate the NSF requirement
  - a. Discussion regarding NSF requirement in the curriculum committee meeting did not make it to the Senate
2. Where does the 1 credit fit in the graduate curriculum of other departments?
3. Where do the funds generated by this course go? Do they stay in IENG? Share among the departments? Research Affairs office?
4. The NSF has not mandated a requirement or a set of requirements that must be met to comply with the America Competes Act.
5. IENG 479/579 course not expected to be a final solution for SDSMT.
6. Ethics are required/embedded in ABET accredited curriculums.

Chuck moved, seconded by Bill, to refer the implementation of the NSF Ethics Requirement at SDSMT to the existing ad hoc committee with the charge to report to the Senate at the November meeting. Motion carries.

**New Business**

1. Provost Hrcir -- Issues that need Faculty attention/support
  - a. Administration aware the growing enrollment creates issues (8% growth)
    - i. Need advice/guidance from people in the classroom to identify the issues
    - ii. \$300K-\$400K revenue generated from enrollment that was not budgeted for
    - iii. Facilities issues in classrooms
    - iv. Instructors qualified to teach courses to meet enrollment needs
    - v. Department TA/grading support issues
  - b. 23 ongoing academic searches – 5 new positions
  - c. Faculty salary issues – every SDBOR President focus on salary policy
  - d. +/-grading Policy in the AAC
    - i. Supported by most other SD campuses
  - e. Campus Scheduling
    - i. New Chemistry building opening – Labs 3x per day, 5 days per week.

- ii. Common exam time will change – evenings
    - iii. Inconsistent lab/class schedules across departments create schedule issues
    - iv. One evening Chemistry lab session
  - f. Student Opinion Surveys
    - i. Every course, every semester is too much
    - ii. AAC is discussing
    - iii. Willing to revisit any issues with the opinion surveys
  - g. P&T committee training
    - i. Awareness of different department needs/expectations
    - ii. Need P&T committee members, 4 faculty, 4 administrators now
      - 1. Need to know faculty member term and standings
- 2. UPR Task Force, Dr. Dolan and Dr. Antonen
  - a. 13 member task force created by President Wharton, chaired by Dr. Shirley
  - b. Brainstorm with Faculty regarding University Public Relations department
    - i. Needs and functional requirements
- 3. Curricular Requests
  - a. Authority of Offer and Existing Common Course
    - i. Allows our campus to offer more courses
    - ii. Must meet 7/10 rule
  - b. Motion to approve by Larry, seconded by Bill. Motion passes. The approved requests can be found at the following link <http://www.hpcnet.org/curriculum>

Upon motion by Bill, seconded by Larry, the meeting adjourned at 12:45pm.