

## Change Thesis to Non-thesis Option Form

It is strongly recommended to discuss this change with your current advisor/major professor before completing this application. Switching options may affect your funding and/or your time to complete the degree.

### To be completed by the student:

Student name: \_\_\_\_\_ Student ID: \_\_\_\_\_

Current thesis program: \_\_\_\_\_

Have you received any research assistantship funding? \_\_\_\_ Yes \_\_\_\_ No

Date enrolled: \_\_\_\_\_ Proposed effective date of change \_\_\_\_\_

Reason for requested change:

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### To be completed by the major professor:

*Note: Students who have received research funding for the MS have an obligation to return all research materials, data, and reports to the major professor and make a reasonable effort to resolve any outstanding research commitments prior to switching to the non-thesis option. If the student and the major professor cannot agree on how to resolve these commitments, please contact the Dean of Graduate Education to find a solution before completing the rest of this form.*

\_\_\_\_ I certify that the student has resolved any outstanding research commitments

Check any that apply:

\_\_\_\_ Student is approved to substitute \_\_\_\_ credits of XXX 798 for XXX 788 (up to limit allowed by program)

\_\_\_\_ I wish to remain the student's academic advisor, instead of the program coordinator

Comments:

\_\_\_\_\_  
Current Advisor/Major Professor Signature (Print name) (Date)

### To be signed by the department head/coordinator:

\_\_\_\_\_  
Department Head/Program Coordinator Signature (Print name) (Date)

\_\_\_\_\_  
Dean of Graduate Education Signature (Print name) (Date)