

## Extension of Graduate Studies Petition

Student's name: \_\_\_\_\_ Student ID: \_\_\_\_\_

Student's degree program: \_\_\_\_\_ Type: \_\_\_M.ENG \_\_\_MS \_\_\_PhD

A Master of Science or Masters of Engineering degree program must be completed within five (5) calendar years dating from student's formal entrance into a degree-seeking program. A Doctor of Philosophy degree program must be completed within eight (8) calendar years.

A student may petition the Dean of Graduate Education for an extension to the 5 or 8 year time limit. Petitions will be granted for a maximum of one year. If the student does not complete the degree by the agreed upon date, the student's program of study may be terminated.

Date of initial enrollment: \_\_\_\_\_

Estimated date of program completion: \_\_\_\_\_

Reason for extension:

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Print name

\_\_\_\_\_  
Date

Courses taken by the student at any institution that are requested to be part of the degree program and that were taken more than five years (Masters programs) or 8 years (Ph.D. programs) prior to the date of anticipated graduation must be reviewed by the student's major department/program for possible acceptance. Please check one:

- Extend the expiration date of ALL the student's courses for this degree.
- Specific expired courses that will be accepted are annotated on an attached audit.

\_\_\_\_\_  
Advisor/Major Professor Signature

\_\_\_\_\_  
Print name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dept Head or Program Coordinator Signature

\_\_\_\_\_  
Print name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dean of Graduate Education Signature

\_\_\_\_\_  
Print name

\_\_\_\_\_  
Date