



**Graduate Admission Recommendation Form
South Dakota School of Mines and Technology**

Office of Graduate Education • 501 East Saint Joseph Street, C2201 • Rapid City, SD 57701-3995 •

Website: sdsmt.edu/GraduateEducation Email: Graduate.Admissions@sdsmt.edu

To the applicant:

Complete this section of the form and give it to a person who is in a position to evaluate your potential for success in a graduate program.

Applicant Name: _____

Degree level sought: _____ Department of interest: _____

Name of person who will be completing this form: _____

How do you know the recommender? (instructor, supervisor, co-worker, etc.)

The Family Educational Rights and Privacy Act of 1974, as amended, allows a candidate for admission to waive his or her right of access to confidential letters or statements written in his or her behalf if the recommendation is used solely for the purpose of admission and if the candidate, upon request, is notified of the names of all persons making such recommendations in his or her behalf. The University does not require that you make such a waiver as a condition for admission. However, under the legislation, you have the option of signing such a waiver as follows:

I hereby voluntarily waive do not waive my right to examine this confidential evaluation.

Student signature: _____ Date: _____

To the person making the recommendation:

Thank you for your willingness to help us evaluate this candidate for our graduate program. Your comments will be carefully considered as one part of the admission evaluation process. If you wish to address additional points not covered herein, please express those thoughts in the form of an attached letter.

How long have you known the applicant? _____

Please rate the following categories:

Exceptional Superior Average Below Average Not Observed

Initiative

Ability to communicate-verbal

Ability to communicate-written

Self-motivation, self-discipline

Teaming skills

Academic record

Interest in proposed field

Technical knowledge in proposed field

Research ability or potential

Estimate of success probability

My recommendation for this applicant is (please select only one):

Very Strong Strong Average Below Average With Reservation Cannot Recommend

Would you accept this applicant for a position under your direct supervision? Yes No

Additional comments regarding applicant's strengths and/or weaknesses:

Recommender name (printed or typed): _____

Title/Institution: _____

Address: _____

Address line 2: _____

City: _____ State _____ Zip Code _____ Country _____

Phone number: _____

Email address _____

Recommender signature: _____ Date: _____

After completion please email this form along with any additional comments directly to Graduate.Admissions@sdsmt.edu

Or mail to:
South Dakota School of Mines and Technology
Graduate Education Office
501 East St. Joseph Street, C2201
Rapid City SD 57701