Hardrocker Success – Navigate
Student Scheduling and Canceling Appointments

Student Home

Classes This Term

Scheduling and Appointment
Click Schedule an Appointment

New Appointment
What can we help you find?

- What type of appointment would you like to schedule?
  - Advising

- Service
  - Advising - Student Planning

Pick a Date
- Friday, February 5th 2021

Find Available Time

Scheduling and Appointment
Select your scheduling options

Staff
Search by name

Location
Departmental Buildings
Search by name

Course
Select course

Scheduling and Appointment
Select Departmental Buildings as the location and the staff member if applicable

Click Next
### Departmental Buildings

21 People
View individual availabilities

#### Mon, Feb 8th

<table>
<thead>
<tr>
<th>Time</th>
<th>Time</th>
<th>Time</th>
<th>Time</th>
<th>Time</th>
<th>Time</th>
<th>Time</th>
<th>Time</th>
<th>Time</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:00 - 8:30 AM</td>
<td>8:30 - 9:00 AM</td>
<td>9:00 - 9:30 AM</td>
<td>9:30 - 10:00 AM</td>
<td>10:00 - 10:30 AM</td>
<td>11:00 - 11:30 AM</td>
<td>11:30 - 12:00 PM</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>12:00 - 12:30 PM</td>
<td>12:30 - 1:00 PM</td>
<td>1:00 - 1:30 PM</td>
<td>1:30 - 2:00 PM</td>
<td>2:00 - 2:30 PM</td>
<td>2:30 - 3:00 PM</td>
<td>3:00 - 3:30 PM</td>
<td>3:30 - 4:00 PM</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4:00 - 4:30 PM</td>
<td>4:30 - 5:00 PM</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### Tue, Feb 9th

<table>
<thead>
<tr>
<th>Time</th>
<th>Time</th>
<th>Time</th>
<th>Time</th>
<th>Time</th>
<th>Time</th>
<th>Time</th>
<th>Time</th>
<th>Time</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:00 - 8:30 AM</td>
<td>8:30 - 9:00 AM</td>
<td>9:00 - 9:30 AM</td>
<td>9:30 - 10:00 AM</td>
<td>10:00 - 10:30 AM</td>
<td>10:30 - 11:00 AM</td>
<td>11:00 - 11:30 AM</td>
<td>11:30 - 12:00 PM</td>
<td></td>
<td></td>
</tr>
<tr>
<td>12:00 - 12:30 PM</td>
<td>12:30 - 1:00 PM</td>
<td>1:00 - 1:30 PM</td>
<td>1:30 - 2:00 PM</td>
<td>2:00 - 2:30 PM</td>
<td>2:30 - 3:00 PM</td>
<td>3:00 - 3:30 PM</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### Wed, Feb 10th

<table>
<thead>
<tr>
<th>Time</th>
<th>Time</th>
<th>Time</th>
<th>Time</th>
<th>Time</th>
<th>Time</th>
<th>Time</th>
<th>Time</th>
<th>Time</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:00 - 8:30 AM</td>
<td>8:30 - 9:00 AM</td>
<td>9:00 - 9:30 AM</td>
<td>9:30 - 10:00 AM</td>
<td>10:00 - 10:30 AM</td>
<td>10:30 - 11:00 AM</td>
<td>11:00 - 11:30 AM</td>
<td>11:30 - 12:00 PM</td>
<td></td>
<td></td>
</tr>
<tr>
<td>12:00 - 12:30 PM</td>
<td>12:30 - 1:00 PM</td>
<td>1:00 - 1:30 PM</td>
<td>1:30 - 2:00 PM</td>
<td>2:00 - 2:30 PM</td>
<td>2:30 - 3:00 PM</td>
<td>3:00 - 3:30 PM</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### Thu, Feb 11th

<table>
<thead>
<tr>
<th>Time</th>
<th>Time</th>
<th>Time</th>
<th>Time</th>
<th>Time</th>
<th>Time</th>
<th>Time</th>
<th>Time</th>
<th>Time</th>
<th>Time</th>
</tr>
</thead>
</table>

### Scheduling and Appointment
All appointment availabilities will populate

Select a day and time

Click “Show More” if you need to see additional available days/times
Confirm Your Appointment
Include any information you wish to discuss (optional)

Click “Schedule”

Review Appointment Details and Confirm

What type of appointment would you like to schedule?
Advising

Service
Faculty Academic Advising

Date
02/08/2021

Time
8:30 AM - 9:00 AM

Location
Departmental Buildings

Staff

URL / Phone Number

Review and Confirm
Review your appointment details and click “Confirm Appointment”
Cancel Your Appointment
Click the appointment you want to cancel in your Upcoming Appointments list.

Cancel Your Appointment
Click “Cancel My Attendance”.

Cancel Your Appointment
Select a reason for the cancellation (optional) and click “Mark as Cancelled”.

Having technical difficulties? Email HardockerSuccess@sdsmt.edu