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MESSAGE FROM THE PRESIDENT

Dear Parents:

Welcome to South Dakota Mines!

Choosing a university is one of the biggest decisions you and your student will ever make, and I want to assure you that you made the right choice! South Dakota Mines is an exceptional science and engineering university.

Having been a Mines student, alumnus, and now President, I have a unique perspective on the Hardrocker journey. I can tell you firsthand that the traditions and legacies at Mines make a lifelong impact on students who attend here.

As parents, my wife Wendy and I also know that embarking on this new adventure can be a time of excitement mixed with trepidation for you and your child, regardless of whether this is the first time you are experiencing a child going to college or you have experienced it before. Wendy and I have watched all three of our children leave home for college.

The COVID-19 pandemic has impacted universities nationwide. Mines finished the spring semester online. We have prepared for fall when we return to in-person classes. A task force has issued the “Rockers Return” report with guidelines giving every consideration to safety for our students, faculty, and staff.

Student success is paramount at South Dakota Mines, and we do everything we can to ensure our students thrive. Our Student Success Center provides a one-stop where students are connected to resources and people to help them succeed in the classroom and in their future careers. When your son or daughter faces various challenges, help is at their fingertips here on campus.

Your child will be much more than a number at Mines. Our faculty and staff provide a world-class education in a family atmosphere. Mines students enjoy a personalized experience via a student-to-faculty ratio of approximately 15 to 1.

Real-world experiences through paid internships lead to high demand for our graduates. The job placement rate is 96% and the average starting salary is more than $66,516. Mines provides an exceptional place for students alike to achieve success.

Mines does not stop at helping students get jobs. Our Mines Advantage program helps students develop their leadership and other professional skills. Our Honors program is like no other. It is not based on academic achievement; rather, it emphasizes leadership, teamwork, and community involvement, to solve the world’s problems.

Please feel free to reach out to the various departments and offices if you have a question or concern; contact information can be found throughout this guidebook. When you look back in a few years, you will be amazed at how fast the time has flown by. In the meantime, I look forward to seeing you on campus.

It’s a Great Day to be a Hardrocker!

James Rankin
President
Dear Parents and Family Members,

Welcome to the South Dakota Mines family! We look forward to getting to know your students and helping them pursue their educational and career goals in a healthy, safe, inclusive, and fun environment. This is a different year for all of us due to COVID-19, the “healthy environment” has taken on a whole new dimension. We are operating with the Center for Disease Control (CDC) and State of South Dakota Department of Health guidelines at the forefront.

We are committed to helping students grow through opportunities inside and outside the classroom. Our signature professional development program Mines Advantage offers a wealth of experiences in six areas critical to success: career preparation, cultural and global diversity, community involvement, personal development, leadership and teamwork, and communication skills. This program develops students into well-rounded professionals, while building resumes that earn recognition from employers nationwide.

Working with students, hearing their questions and concerns, and sharing in their accomplishments is our passion. Please encourage your student to come to the Dean’s Office at any time that we can be of assistance.

Through this publication and our website, we will provide you with timely information and a window into the programs and people of this remarkable institution. Please do not hesitate to contact us if we can be of assistance. We can be reached by telephone at 605.394.2416 or email at deanofstudents@sdsmt.edu.

Sincerely,

Patricia G. Mahon, Ph.D.
Vice President for Student Development & Dean of Students

Assistant to the Dean/Office Coordinator
Dean of Students Office/Career Center
MESSAGE FROM THE
STUDENT ASSOCIATION

Greetings!

Thank you for taking time to read through this parent guide. We are very excited to welcome you and your student to South Dakota Mines. Without a doubt, this university has all the opportunities that make for an unforgettable and enlightening college experience. With more than 100 student organizations like CAMP teams, professional societies, Greek life, and more, South Dakota Mines offers ample opportunities to work alongside other like-minded students who are dedicated to developing themselves personally and professionally.

As President and Vice President of the Student Association Senate, we personally work to ensure that the Senate remains a resource for new students to help ease their transition into college life, as well as provide sustained support for returners. As the voice of the student body, the Senate has the unique ability to speak with the Mines administration, as the Dean of Student and Director of the Student Engagement office attend every meeting. Senators also have an impact on state legislature as every senator gets the chance to lobby on bills affecting college students at the capitol each year! Therefore, our goal is to help your son’s and daughter’s shape our campus in any way they wish to contribute. With that in mind, we highly recommend that you encourage your child to participate in student and local government if they wish to have an impact in directly making a difference.

Thank you for your support as a family member of a Mines student. We look forward to introducing ourselves to you during the “virtual” parent and families orientation!

Shelby Guthrie
2020-21 SA President

Rosalia Dawley
2020-21 SA Vice President
YOUR STUDENT IS OFF TO COLLEGE NOW
WHAT?

In adjusting to a student’s departure from home to a new life at college, parents remember the Native American adage, Parents owe their children two things roots and wings. The first year in college is a time of major life changes for both students and parents.

Wait to call or text your student.
It’s tempting to call and check on how your student is feeling about college but give them some space at first. Let them be the first to reach out to you. They need to work through feelings of uncertainty and homesickness on their own. They’ll call you if they need you.

Allow your student to make mistakes.
You cannot be there to guide them and prevent them from messing up occasionally. Mistakes are a part of life and provide good lessons.

Don’t try to fix the problem.
Let your student work out their own difficulties. By the time you hear about it, they likely will have taken action or talked to someone about it. There are several resources on campus to help them such as their Resident Assistant, Counseling, Dean of Students, Center for Inclusion, etc. Offer your advice only when asked for it.

Time management is a new concept.
You’re no longer there to be sure they get out of bed on time or that they have clean clothes. This is a time for them to learn how to budget their time between school, work, a social life, and taking care of themselves. They can have it all and do it well by managing their time wisely. A word of encouragement and praise from you can go a long way.

Offer praise and encouragement.
The first year of college is the hardest because of all the changes in your student’s life. Praise them for being courageous and sticking it out through the hard times. Encourage them with care packages and notes from home.

Encourage your student to meet with professors and advisors often.
College provides a pathway to tomorrow’s dreams. Networking with others helps your student learn about the opportunities that are possible. Professors and advisors want to see your student succeed and do their best to provide direction and encouragement to help students succeed in the classroom so they can realize their career goals.

Tell them they are not alone.
Encourage them to get involved in student organizations, study groups, and to get to know the people in their dorm. They can also reach out to faculty and staff who are here to support them. Feeling like they are part of something will help them create a new comfort zone and get them to try new things.

Home is where their story began. It will always be home, that place where they can completely relax. When they come home on break, be flexible. Welcome them home with their favorite meal and fresh linens on their bed. Let them sleep long hours and hang out with their friends. Plan family activities but respect the time they want to do their thing.

Feed their independence.
You raised them to be independent. By letting them make their own decisions and mistakes they will learn to be self-reliant and grow into responsible human beings. When you’re sitting in the audience on graduation day, you can be assured you’ve done your job well and they are ready to take on the world.
Q: Where can I find information about COVID-19?

A: Please refer the FAQ page here: COVID19 FAQ's.

Q: When are immunization records due?

A: The short answer is, as soon as possible. The South Dakota Board of Regents requires all students enrolled in post-secondary institutions to furnish evidence of immunity to selected diseases. Students are obligated to demonstrate immunity to measles, mumps, and rubella (MMR) by providing proof of two MMR doses or a medical laboratory report that verifies presence of disease-specific antibodies in the blood (i.e., positive blood titer). Meningitis vaccinations are not required but are highly recommended.

Records are to be submitted to the Office of the VP for Student Development/Dean of Students located in the Surbeck Center. Call 605-394-2416 with questions. See the website for complete details.

Q: If my student is sick or injured, where can he or she go for help?

A: Medical treatment at the Student Health Clinic, located in the Surbeck Center, or a referred service provider is available to all students each semester.

Q: What assurance do I have, as a parent, that my student will be safe on campus?

A: South Dakota Mines is committed to the public safety and security of our students and employees. Safety personnel regularly monitor the campus and work closely with the Rapid City Police Department in law enforcement.

Q: What if my student is absent from class or misses an exam because of a school-sponsored event?

A: Students are not penalized for absence from courses while participating in school-sponsored activities, provided arrangements are made with the instructor ahead of time. Students must also be given the opportunity to make up exams provided arrangements are made with the head of the department.

Q: Can my student repeat a course if he or she does not do well the first time?

A: Yes. Students can attempt a course up to three times but must appeal to the Academic Appeals Committee for a fourth attempt. Only the most recent grade for a course is calculated into the cumulative grade point average. However, all attempts of a course remain on the transcript.

For Federal Student Aid eligibility purposes and taking into account the aforementioned appeal for a fourth attempt, students who fail a class may retake the class as many times as necessary to receive a passing grade and still receive Federal Student Aid to help pay for it. However, if at any time a passing grade is received, they have one further opportunity to improve the grade and still qualify for Federal Student Aid to help pay for it. If after receiving a passing grade, the student retakes the class to improve the grade, but fails or receives a lower grade, Federal Student Aid would not be available to help pay for another attempt.

Q: What should my student do if they have a concern/complaint/problem that they need help solving?

A: The student should first go to the person or office where the problem originated. If the student is unsure of where to go, the Dean of Students is an available resource in this area. Student Complaint Process
Q: Can we rent an apartment for our student or can he or she stay with relatives while attending SD Mines?

A: For the first two years following their high school graduation, students are required by Board of Regents policy to live in on-campus housing. If they live with their parents or legal guardians (documentation of legal guardianship must be provided), students may live off campus. Find more information online.

Q: Where does my student find information on local part-time employment?

A: Job opportunities are posted on the display board near the Rocker Shop Bookstore in the Surbeck Center. There are usually local part-time jobs available both on and off-campus. The Career and Professional Development Center in the Surbeck Center uses an online job posting system to help students find summer internships, co-op opportunities, and professional employment.

Q: How do we get an unofficial transcript?

A: A student can print their own unofficial transcript through Self-Service Banner. The University does not provide any other unofficial transcripts.

Q: How does my student get an enrollment verification?

A: There are several ways to request an enrollment verification.

Students can log into their Self-Service Banner account. This link takes you to the National Student Clearinghouse where the student can print an official enrollment certificate.

Contact the Office of the Registrar: (605) 394-2400 or e-mail to request an enrollment verification letter. This selection can only be used to obtain a basic letter containing Directory Information.

When/if additional educational information is necessary, students will need to fill out and sign a Consent Form/Authorization to Release Information Form that can be found by clicking on the Forms link on the Registrar and Academic Services webpage. The student must sign this form in the presence of a SD Mines representative or a Notary Public.

Q: If students need academic help or social support, where can they go?

A: Needs can usually be narrowed down to academic related or student related/personal needs. Here are a few suggestions where to begin.

Academic help - Students should keep in regular contact with their course instructors and assigned advisor who can also provide help. Other resources include:
Student Success Support and Services
Tutoring

Social/Personal help - The Office of the VP for Student Development/Dean of Students guides students seeking support for social, spiritual, health, time management, counseling, and other student-related needs. Students will find the office on the main floor of the Surbeck Center or call 605-394-2416.
Student Disability Services (ADA)
Counseling Services
Pastoral Care & Counseling

Q: How does my child find a ride home for the holidays, spring break, etc.?

A: A ride home board is located in the Student Engagement area in Surbeck or they can ask their Resident Assistant for guidance on who might be a potential candidate.
GET CONNECTED!

Mines Parents and Families is your one-stop source for upcoming campus events, hot topics, newsletters, and more! Remember to subscribe to the Parent/Families Mailing List. You will receive the latest campus news, and information on student activities and gain access to university publications.

IMPORTANT WEB LINKS

Listed below are important web links for your information. Many of these links are provided due to student right-to-know federal legislation. Others are listed because of their importance regarding the policies of South Dakota Mines and the South Dakota Board of Regents. Please direct any questions to the Office of the VP for Student Development/Dean of Students in Surbeck Center, e-mail, or call (605) 394-2416.

FERPA
Anti-Harassment Policy
Community Standards
Employee-Employee and Faculty-Student Consensual Relationships

South Dakota Board of Regents Policies
Registered Sex Offenders
SD Mines Policies
Campus Crime Report
# CAMPUS DIRECTORY

Toll-free number (800) 544-8162  
Website

<table>
<thead>
<tr>
<th>Department</th>
<th>Phone</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Admissions</td>
<td>394-2414</td>
<td><a href="mailto:admissions@sdsmt.edu">admissions@sdsmt.edu</a></td>
</tr>
<tr>
<td>Career &amp; Professional Development Center</td>
<td>394-2667</td>
<td><a href="mailto:careercenter@sdsmt.edu">careercenter@sdsmt.edu</a></td>
</tr>
<tr>
<td>Center for Inclusion</td>
<td>394-1828</td>
<td><a href="mailto:jesse.herrera@sdsmt.edu">jesse.herrera@sdsmt.edu</a></td>
</tr>
<tr>
<td>Counseling</td>
<td>394-2416</td>
<td><a href="mailto:counseling@sdsmt.edu">counseling@sdsmt.edu</a></td>
</tr>
<tr>
<td>Dean of Students</td>
<td>394-2416</td>
<td><a href="mailto:deanofstudents@sdsmt.edu">deanofstudents@sdsmt.edu</a></td>
</tr>
<tr>
<td>Devereaux Library</td>
<td>394-2418</td>
<td><a href="mailto:library@sdsmt.edu">library@sdsmt.edu</a></td>
</tr>
<tr>
<td>Dining Services</td>
<td>394-1953</td>
<td><a href="mailto:jennifer.hauf@sdsmt.edu">jennifer.hauf@sdsmt.edu</a></td>
</tr>
<tr>
<td>Disability Services (ADA)</td>
<td>394-2533</td>
<td><a href="mailto:amanda.lopez@sdsmt.edu">amanda.lopez@sdsmt.edu</a></td>
</tr>
<tr>
<td>Financial Aid</td>
<td>394-2274</td>
<td><a href="mailto:FinancialAid@sdsmt.edu">FinancialAid@sdsmt.edu</a></td>
</tr>
<tr>
<td>Information Technology Services</td>
<td>394-1234</td>
<td><a href="mailto:helpdesk@sdsmt.edu">helpdesk@sdsmt.edu</a></td>
</tr>
<tr>
<td>Ivanhoe International Center (IIC)</td>
<td>394-6884</td>
<td><a href="mailto:international@sdsmt.edu">international@sdsmt.edu</a></td>
</tr>
<tr>
<td>Orientation Information</td>
<td>394-2336</td>
<td><a href="mailto:orientation@sdsmt.edu">orientation@sdsmt.edu</a></td>
</tr>
<tr>
<td>Registrar</td>
<td>394-2400</td>
<td><a href="mailto:registrar@sdsmt.edu">registrar@sdsmt.edu</a></td>
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<tr>
<td>Residence Life (Housing)</td>
<td>394-2348</td>
<td><a href="mailto:reslife@sdsmt.edu">reslife@sdsmt.edu</a></td>
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<tr>
<td>Rocker Shop</td>
<td>394-2374</td>
<td><a href="mailto:sdsmtuniversitybookstore@sdsmt.edu">sdsmtuniversitybookstore@sdsmt.edu</a></td>
</tr>
<tr>
<td>Security/Campus Safety</td>
<td>394-6100</td>
<td></td>
</tr>
<tr>
<td>Student Accounts/Cashier Office</td>
<td>394-2372</td>
<td><a href="mailto:cashier@sdsmt.edu">cashier@sdsmt.edu</a></td>
</tr>
<tr>
<td>Student Health Services</td>
<td>394-2354</td>
<td></td>
</tr>
<tr>
<td>Student Engagement Office</td>
<td>394-2336</td>
<td><a href="mailto:cory.headley@sdsmt.edu">cory.headley@sdsmt.edu</a></td>
</tr>
<tr>
<td>Surbeck Center</td>
<td>394-2335</td>
<td><a href="mailto:stephanie.lindsley@sdsmt.edu">stephanie.lindsley@sdsmt.edu</a></td>
</tr>
<tr>
<td>Title IX Services</td>
<td>394-2533</td>
<td><a href="mailto:amanda.lopez@sdsmt.edu">amanda.lopez@sdsmt.edu</a></td>
</tr>
<tr>
<td>Veteran Benefits</td>
<td>394-2553</td>
<td><a href="mailto:veteranscert@sdsmt.edu">veteranscert@sdsmt.edu</a></td>
</tr>
<tr>
<td>Veterans Resource Center (VRC)</td>
<td>394-2560</td>
<td><a href="mailto:Derek.Flom@sdsmt.edu">Derek.Flom@sdsmt.edu</a></td>
</tr>
<tr>
<td>Vice President for Student Development</td>
<td>394-2416</td>
<td><a href="mailto:deanofstudents@sdsmt.edu">deanofstudents@sdsmt.edu</a></td>
</tr>
<tr>
<td>Women in Science &amp; Engineering (WISE)</td>
<td>394-5261</td>
<td><a href="mailto:Lisa.Carlson@sdsmt.edu">Lisa.Carlson@sdsmt.edu</a></td>
</tr>
</tbody>
</table>
ROCKER DAYS (M-WEEK)
*TENTATIVE*
Sept. 12 - 19, 2020
Schedule of Events -
Coming Soon!

Visit South Dakota Mines during Rocker Days! Mines students carry on many of the traditions that began more than 90 years ago, such as climbing M Hill on Friday and white washing the gigantic concrete “M” at its crest. Students, faculty, staff, family, and friends picnic at the base of M Hill and cheer on first-year students as they arrive. Memories are made this week at the coronation and bonfire. The week-long celebration ends on Saturday with the Rocker Days tailgate and afternoon football game.

60TH ANNUAL FAMILY WEEKEND
*TENTATIVE*
Friday & Saturday October 30-31, 2020

Family Weekend is an excellent time to visit your student and meet faculty, staff, and other parents, and to see firsthand the many aspects of campus life. You are cordially invited to attend, and unless specified, there is no need to RSVP just come! A schedule of events will be posted on the Mines Family webpage.
ACADEMIC CALENDAR

Fall 2020

AUGUST
19 Classes begin
TBA Last day to add or drop a course and adjust fees
TBA Last day for pass/fail and audit options

SEPTEMBER
7 Labor Day – Class Day

OCTOBER
12 Native Americans Day – Class Day
TBA Midterm (first half of semester ends)
TBA Graduation application due for undergraduate students (planning to graduate in May or August)
TBA Midterm deficiencies grades due by midnight
TBA Early Registration Weeks (Tentative)-through November 9

NOVEMBER
TBA Last day to drop classes
11 Veterans Day – Class Day
24 Thanksgiving Holiday begins at end of class day
26-27 Thanksgiving Holiday
30 Non-class Day (final exam prep)

DECEMBER
1 Non-class Day (final exam prep)
2-4 Final Examinations (online/remote)
7-8 Final examinations (online/remote)
TBA Semester ends
TBA Fall Graduation
TBA Final grades are due by midnight

Spring 2021

JANUARY
11 Classes begin
18 Martin Luther King Jr. Day Holiday
20 Last day to add or drop a course and adjust fees
Last day for pass/fail and audit options

FEBRUARY
15 Presidents’ Day Holiday

MARCH
5 Spring vacation begins at end of class day
5 Midterm (First half of semester ends)
15 Classes resume
17 Midterm deficiencies grades due by midnight
22 Graduation application due for undergraduate students (planning to graduate in December)
TBA Early Registration Weeks (Tentative)-through April 12

APRIL
1 Easter Break begins at end of class day
5 Classes resume
6 Last day to drop classes
26 Last day of classes
29 Final examinations-through May 3

MAY
3-7 Final Examinations
7 Semester Ends
8 Spring Graduation
12 Final grades are due by midnight

Calendars on this page conform to guidelines established by the South Dakota Board of Regents but are subject to change at its discretion.

Find SDBOR Academic Calendars at: https://www.sdbor.edu/administrative-offices/academics/academic-calendar/Pages/default.aspx
Associate of Arts
• General Studies, AA

Bachelor of Science
• Applied and Computational Mathematics, BS
• Atmospheric and Environmental Sciences, BS
• Biology, BS
• Biomedical Engineering, BS
• Business Management in Technology, BS
• Chemical Engineering, BS
• Chemical Engineering: Biochemical Engineering Specialization, BS
• Chemistry, BS
• Civil Engineering, BS
• Computer Engineering, BS
• Computer Science, BS
• Electrical Engineering, BS
• Geological Engineering, BS
• Geology, BS
• Industrial Engineering and Engineering Management, BS
• Mechanical Engineering, BS
• Metallurgical Engineering, BS
• Mining Engineering, BS
• Physics, BS
• Pre-Professional Health Sciences, BS
• Science, Technology, and Society, BS

Master of Engineering
• Master of Engineering

Master of Science
• Atmospheric and Environmental Sciences, MS
• Biomedical Engineering, MS
• Chemical Engineering, MS
• Civil and Environmental Engineering, MS
• Computer Science and Engineering, MS
• Construction Engineering and Management, MS
• Electrical Engineering, MS
• Engineering Management, MS
• Geology and Geological Engineering, MS
• Materials Engineering and Science, MS
• Mechanical Engineering, MS
• Mining Engineering and Management, MS
• Nanoscience and Nanoengineering, MS
• Paleontology, MS
• Physics, MS
Doctor of Philosophy

- Atmospheric and Environmental Sciences, PhD
- Biomedical Engineering, PhD
- Chemical and Biological Engineering, PhD
- Civil and Environmental Engineering, PhD
- Geology, Geological Engineering, and Mining Engineering, PhD
- Materials Engineering and Science, PhD
- Mechanical Engineering, PhD
- Nanoscience and Nanoengineering, PhD
- Physics, PhD

Minors

- Minors - General Information
- Atmospheric Sciences Minor
- Biology Minor
- Chemistry Minor
- Computational Statistics Minor
- Computer Science Minor
- Environmental Engineering Minor
- Environmental Science Minor
- Geology Minor
- Geospatial Technology Minor
- Global Engineering and Science Minor
- Materials Science - Metals Minor
- Mathematics Minor
- Military Science Minor
- Mining Engineering Minor
- Occupational Safety Minor
- Petroleum Systems Minor
- Physics Minor
- Robotics Minor
- Sustainable Engineering Minor
- Minors from Other South Dakota Regental Institutions
- Systems Engineering Minor
- Electronics Engineering & Technology Minor
- Electrical Engineering Minor

Certificates

- Construction Engineering and Management Certificate
- Engineering Management and Leadership Certificate
- eSports (Electronic Sports) Certificate
- Geospatial Technology- Undergraduate Certificate
- Geospatial Technology- Graduate Certificate
- Global Engineering and Science Certificate
- Occupational Safety Certificate
- Petroleum Systems Certificate
- Six Sigma Greenbelt Certificate
- Technology Innovation Certificate
FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974 (FERPA)

Academic records such as transcripts and degree audits are available to students via Self-Service Banner, a web-based registration and information tool. The Family Educational Rights and Privacy Act of 1974, known as FERPA or the Buckley Amendment, prohibits the release of personally identifiable education information from a student's record to anyone but the student, except under certain circumstances. The goal of FERPA is to protect the student's rights to privacy. Parents of students may be granted access to grades or other confidential academic information if South Dakota Mines has the written consent of the student, or proof of the student's dependency via a parent's recently filed tax return. For questions concerning the policy, please contact the Registrar's Office at (605) 394-2400.

CREDIT BY VALIDATION

The South Dakota Board of Regents and its universities encourage students to take advantage of opportunities available to them to earn college credit. These opportunities include credit by validation, such as Advanced Placement (AP) Examinations, College-Level Examination Program (CLEP), and Credit by University Examination, International Baccalaureate Credit (IB), and the Defense Activity for Non-Traditional Education Support (DANTES) credits. More Information

Specific information about credit by validation opportunities may be obtained from the Registrar's Office by e-mail or by calling (605) 394-2400. To schedule an appointment to take the CLEP contact Tom Mahon in the Tech Learning Center (605) 394-2428.

PLACEMENT TESTS

Before students are registered for their first semester courses, they may be required to take placement tests for math and English depending on a math index score, which is comprised of their high school GPA and ACT scores. These placement tests are diagnostic exams designed to assess the readiness of students to enroll in certain levels of courses in these subjects. The exams place the students in the most appropriate courses according to their academic preparation for successful completion of the course. Students may only register for the appropriate level of courses as indicated by their math index, placement scores, or other credit by validation.

SELF-SERVICE BANNER

All students at South Dakota Mines have a Banner account.

Self-Service Banner is the web interface to the statewide Board of Regents student database. It is the tool that allows a student to register for classes, view their schedules, drop and add classes, check their grades, pay their tuition and fees, accept or reject their financial aid awards, print an unofficial transcript, and more.

TRANSFER CREDIT EQUIVALENCY DATABASE

Official transfer credit evaluation is made by the Admissions Office in consultation with the head of the academic department in which the applicant intends to major. If students have questions about how their transfer work has been evaluated, reaching out to their academic advisor is the best starting point. If any transfer work hasn’t been evaluated and added to the student transcript, students can email the Registrar’s office or call (605) 394-2400.
STUDENT LIFE,
SERVICES & SUPPORT

SOUTH DAKOTA MINES ACADEMIC CATALOG

The academic catalog is the official source of information for the university's undergraduate and graduate academic programs, courses, policies, degree requirements, and procedures. Mobile access to South Dakota Mines online catalog is available through your smartphone or iPhone.

BOOKS AND APPAREL (see Rocker Shop)

CAMPUS MINISTRIES

Campus Ministries at South Dakota Mines provide students with a variety of services geared toward meeting both material and spiritual needs. Ministries include Fellowship of Christian Athletes, Lutheran Campus Ministry, the Catholic Newman Community, Intervarsity Christian Fellowship, International Students Inc., and Muslim Student Association. Each group provides spiritual teaching in a variety of ways and sponsors a food pantry and other student-help programs. Although campus ministries represent a variety of theological and denominational backgrounds, they collaborate in order to better serve all students.
CAREER & PROFESSIONAL DEVELOPMENT CENTER

The Career & Professional Development Center assists students with career and professional development and securing full-time, summer internships and co-operative education (co-op) employment opportunities. All students from first-year undergraduates to graduate students are encouraged to participate in the professional development workshops offered by the Career & Professional Development Center and attend the South Dakota Mines Career Fair held each fall and spring.

Our 2018-19 Graduates = Great Jobs + Great Salaries!

96 percent = Placement Rate
$66,516 = Average Starting Salary Offer
79% = Graduates with Intern, Research, or Co-op Experience

AVERAGE STARTING SALARY OFFERS

South Dakota Mines 2018-2019 graduates had a 96% placement rate and an average starting salary of $66,516.

<table>
<thead>
<tr>
<th>Program</th>
<th>Starting Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Applied Biological Sciences</td>
<td>$42,347*</td>
</tr>
<tr>
<td>Chemical Engineering</td>
<td>$69,848</td>
</tr>
<tr>
<td>Chemistry</td>
<td>$0,000*</td>
</tr>
<tr>
<td>Civil Engineering</td>
<td>$60,795</td>
</tr>
<tr>
<td>Computer Engineering</td>
<td>$71,750</td>
</tr>
<tr>
<td>Computer Science</td>
<td>$75,843</td>
</tr>
<tr>
<td>Electrical Engineering</td>
<td>$63,127</td>
</tr>
<tr>
<td>Geological Engineering</td>
<td>$58,429</td>
</tr>
<tr>
<td>Geology</td>
<td>$57,333*</td>
</tr>
<tr>
<td>Industrial Engineering</td>
<td>$66,525</td>
</tr>
<tr>
<td>Interdisciplinary Studies</td>
<td>$0,000*</td>
</tr>
<tr>
<td>Math</td>
<td>$56,000*</td>
</tr>
<tr>
<td>Mechanical Engineering</td>
<td>$64,849</td>
</tr>
<tr>
<td>Metallurgical Engineering</td>
<td>$69,417</td>
</tr>
<tr>
<td>Mining Engineering</td>
<td>$67,778</td>
</tr>
<tr>
<td>Physics</td>
<td>$117,000*</td>
</tr>
</tbody>
</table>

Overall Average Starting Salary $66,516

* Average based on less than 5 salary reports

CENTER FOR INCLUSION

The Center for Inclusion is committed to building and promoting programs, services, and resources that serve students, faculty and staff to create as well as sustain a diverse and inclusive campus community.

COMMUNITY STANDARDS (more information)

Community Standards Mission: Community Standards promotes being a positive member of our community by educating students about policies and procedures, holding students accountable for their actions, and providing students intentional interventions and sanctions.

South Dakota Mines students are expected to abide by policies provided by the SD Board of Regents, the university, and specific departments/areas.

COUNSELING SERVICES

Counseling services are available for all South Dakota Mines students. The counseling office is staffed with two full-time, licensed mental health professionals. The counseling staff is available for appointments from 8 am - 4 pm in Surbeck Center. Additional service times may be accommodated upon request. Short-term counseling and referrals for campus and community resources are available. Counseling services help students with an extensive range of issues including:

- Academic Problems
- Grief
- Relationship Issues
- Depression/Anxiety
- Sexual Assault Recovery
- Suicide
Most South Dakota Mines faculty and staff members participate in suicide prevention training provided by the counseling staff. While not clinically trained, faculty and staff are encouraged to be sensitive to the myriad of issues that students face and to make referrals to the counseling office when necessary. Noticeable changes in behavior, such as heavy alcohol use, missing classes, and/or academic performance, are the most common reasons for making a referral to the counseling office. Students who are talking about harming themselves or making plans to kill themselves by giving away possessions should be referred directly to counseling services. In emergency situations, 911 should be called.

The counseling center is also active in promoting wellness and personal development as a core principle of the Mines Advantage program. Counseling staff host programs given on wellness-oriented topics such as financial fitness, time management, test anxiety, suicide prevention, nutrition and living well in college. The South Dakota Mines counseling staff is committed to building student resiliency through programs that encourage personal growth. Find more information at the Counseling Department.

IMMUNIZATION REQUIREMENTS

Immunizations
The South Dakota Board of Regents requires all students enrolled in post-secondary institutions to furnish evidence of immunity to selected diseases. This applies to every student (graduate and undergraduate) who has been admitted to a post-secondary institution in the state of South Dakota. All students who meet established criteria are obligated to demonstrate immunity to measles, mumps, and rubella (MMR).

Students born on or after January 1, 1957, must demonstrate immunity; those born prior to this date are excused. Students must provide proof of two MMR doses or a medical laboratory report that verifies presence of disease-specific antibodies in the blood (i.e., positive blood titer). Meningitis vaccinations are not required but are highly recommended.

Records are to be submitted to the Office of the VP for Student Development/Dean of Students located in Surbeck Center. Call 605-394-2416 with questions.

INTERNATIONAL STUDIES

The Ivanhoe International Center (IIC) is located in the lower level of Surbeck Center and is the hub of international activities on campus, including services for international students and for students who are planning to study abroad.

Study Abroad/International Experiences
Students are strongly encouraged to participate in a study abroad/international experience. Engineering and science are global enterprises, and education in these fields must prepare professional graduates to succeed on multinational and multicultural teams and/or to work overseas at some point in their career (Mines Advantage: Cultural and Global Inclusion). South Dakota Mines encourages departments and programs to develop innovative ways of incorporating international experiences into the curriculum that develop these skills. The IIC coordinates efforts with departments and assists students in planning for an international experience.

International Programs
Students from around the world study at South Dakota Mines and represent many different countries and cultures. The IIC provides various services specifically for international students and develops and publicizes opportunities for cross-cultural student-to-student interaction. This offers ALL students the opportunity to get to know people from other cultures.

Additional information for international students and students interested in study abroad can be found on webpage.
MINES ADVANTAGE

In today’s highly competitive job market employers are looking beyond technical skills to identify the leaders of tomorrow. Mines Advantage is a professional development program that prepares students to meet this challenge by giving them the tools and skills employers are seeking through real-world experiences.

A program of distinction, Mines Advantage fosters personal development on a professional level, combining the classroom’s technical expertise with a wide variety of professional development experiences in six areas of competency. Students completing the Mines Advantage program will have thirty different experiences ranging from leadership training to civic engagement.

Mines Advantage equips our students to be more than just successful in the workplace; it prepares them to become the future leaders of industry and pillars of their respective communities.

PARKING

Everyone parking on campus is required to have a permit. Please visit our website for complete details on parking registration, ticket appeals, etc.
RESIDENCE LIFE - LIVING ON CAMPUS (Residence Life)

Residence Life Mission: Residence Life is committed to providing a safe, comfortable environment that encourages learning and personal growth in an inclusive community that empowers and challenges our residents.

The South Dakota Board of Regents (BOR) Housing Policy states:

“During the first two years from the time they were or would have been graduated from high school, all unmarried students who enroll in courses delivered on a main campus for six credit hours or more are required to enter into a housing agreement with the institution unless special permission to room or dine elsewhere is received from the institution. Permission ordinarily shall be granted to students with dependent children, to students who reside full time during the academic year with parents or legal guardians or students enrolled primarily at off-campus locations. Students who have enrolled for twelve or more credits for four semesters may be exempted from this agreement at the discretion of the institution...”

All students who have graduated from high school in the past two years must either live on campus or complete an Exemption Request Form to ensure compliance with the BOR Housing Policy. Housing applications and the Exemption Request Forms are both available online.

The safety and security of the residents living on campus are of prime concern to the university. Several key strategies help with this endeavor:

- Professional staff who live on campus
- Student staff (Resident Assistants or RAs) who live in your student's community
- Residence hall entrances with security cameras that are closed and locked at all times
- Educational programs and reminders that help residents understand the role they play in the safety and security of the building

Residence Life staff work with residents to help build a support system for students providing information, assistance, guidance, and facilitating healthy peer interactions. They are familiar with campus policies and respond to potential policy violations and emergencies. Each area has an on-site Senior Staff member who lives and works within the residential community. Assistant Directors are full-time staff with backgrounds in higher education and counseling. They assist in solving problems that may arise and supervise the resident advisors (RAs).

As first-year students transition into college life, Residence Life assists them within the residence halls with social, emotional and academic needs. They have conversations with first-year undergraduate students on at least a monthly basis to discuss individual circumstances and assist as needed on a personal level. To aid in academic success, live-in Residential Peer Mentors (RPMs) hold office hours, study groups, drop-in tutoring, and more.

Residents are held accountable by the institution for their actions. Residence hall policies are outlined in the Residence Life Handbook

First-year undergraduate student-housing options

New first-year undergraduate residents have two types of housing during their first year on campus. More information on these options is available at Residence Life

Community Living: Located in Connolly and Palmerton Halls, Community Living provides strong community development through a variety of programs, events, and meetings with the resident advisor and Residence Life staff. Community living in Connolly and Palmerton provides a wide range of activities and learning opportunities for all students to enjoy.
Learning Communities: South Dakota Mines typically offers three learning communities in Peterson Hall: Outdoor Pursuits, Service First, and Exploring Rapid City (and Beyond). Learning Communities provide programs, events, and activities around their specific theme, allowing students with a common interest to explore together.

Continuing Student Housing Options: Sophomore students may live in Placer, Peterson, or Palmerton, depending on availability. Upperclass student housing (apartment style) is available in Rocker Square I/II.

ROCKER SHOP

Store Services
- Extensive course material choices
- Personal check cashing
- Fax service and postage stamps
- Special order books, supplies, and imprinted items for campus groups

Merchandise Selection
- Large variety of academic and office supplies BarCharts Quick Study guides
- Officially-licensed South Dakota Mines collegiate apparel from Under Armour, Nike, and more
- South Dakota Mines gift items and decor
- Health and beauty aids
- Engineering and drafting supplies
- Snacks and beverages including Coke and Monster Energy
- Electronic accessories including calculators, headphones and phone accessories

Course Material Information
Get the right textbooks for class! The Rocker Shop offers South Dakota Mines students the best combination of pricing, selection, service, and value for their course material needs.
- New and used textbooks
- New and used rental textbooks Digital textbooks (when available) Access codes (when available)
- First Day Access Digital (selected by instructor, instructions emailed to student, appears on student billing as MFDA)
- Online shopping w/price comparison tool
- Pre-order your textbooks online @ The Rocker Shop
- Hardrockershop.com
- Book Buyback available at end of each semester

Payment Methods Available
- All major credit cards
- Cash and personal checks
- Student Account EZ Charge*
- Rocker Shop Gift Card
- Your Grubby Card

*Student Account EZ Charge allows students in good standing to charge to their South Dakota Mines student account at the beginning of each semester. EZ Charge is available in store and online and can be used to purchase textbooks, school supplies, and merchandise available at the Rocker Shop. Click HERE for further details.
SAFETY AND SECURITY ON CAMPUS

The Public Safety department is committed to the safety and security of our students and employees. Public Safety personnel regularly monitor the campus and work closely with the Rapid City Police Department in enforcing community, state, and federal laws, and providing education and prevention programs. Law enforcement services are provided by Public Safety Monday - Friday from the hours of 8am-4pm. Rapid City Police Department (RCPD) provides supplemental coverage 24-7 to the campus. Currently, the department has one state certified law enforcement officer along with three full-time safety officers and multiple student safety officers.

Public Safety may be utilized 24-7 by calling (605) 394-6100. Go to our webpage for more information on campus emergency procedures.

Campus Alert System/Everbridge
This system helps us notify students, staff, and faculty of any emergencies that occur on or near campus locations. Emergencies may include, but are not limited to, weather alerts, school closings, fire, or criminal activity.

All students are automatically a part of this system through their campus-assigned e-mail address. An e-mail is sent to the campus-assigned e-mail account with information about how to register for the alert system. During registration, students may opt to register their personal telephone numbers, personal e-mail addresses, or other personal electronic devices to receive this campus alert system, as well.

IMPORTANT!
In order to receive vital safety messages, students need to register all available contact information.

All staff and faculty are required to register and participate in this campus alert system. The Campus Alert system/Everbridge helps keep our campuses safe and ensures everyone is notified when an emergency occurs.

STUDENT ENGAGEMENT OFFICE

The mission of the Student Engagement office is to enhance student development through educational, engaging, and entertaining programming that promotes leadership development, a commitment to service, and a desire to learn. Although the curriculum at South Dakota Mines is challenging and academics always take priority, it is important for students to be involved with campus activities. In fact, research has shown that students who are involved in campus life get better grades. This involvement can occur in variety of arenas, such as student organizations, community service, academic projects, or on-campus employment.

STUDENT HEALTH SERVICES

As an actively enrolled South Dakota Mines student, your son/daughter will have on campus access to medical care provided at the Student Health Center located in Surbeck Center. Student Health Services is operated by Monument Health Urgent Care and is open five days a week. Check the Student Health Center website for hours of operation and additional information.

If your student has medical concerns outside of the Center’s open hours, they can utilize the Call-A-Nurse line at 605.519.4703 seven days a week from 7:00 am-7:00 pm.; Call 605.755.2273 to request a telemedicine appointment; or walk-in at Monument Health Urgent Care in Rapid City, seven days per week from 7:00 am-7:00 pm.
STUDENT SUCCESS CENTER

We care about your student and getting them connected to the right resources and people so they can go on to do great things in industry. Sometimes getting connected to those resources can be hard. Enter the Student Success Center. Located in Surbeck Center, this student-centered facility is a one-stop shop that helps to augment your student's academic advisor. Staff include the Success Center Director, Student Success Advisor, and Pre-Health Advisor. The SSC works in partnership with instructors and faculty advisors in each department, peer tutors, peer supplemental instructors and first year mentors, and university employees dedicated to student success through early alert efforts.

The Center is a place students can go to study, hang out, get free tutoring from upper-class and graduate students, meet with the Student Success Advisor for a personal consultation, and attend workshops on things like time management and learning strategies.

Other offices under the direction of the SSC include the Testing Center, which accommodates all ADA and other proctored testing, the Tutoring Center, which offers additional tutoring options, and the Women in Science and Engineering (WiSE) program, another robust support mechanism for students, focusing on networking, outreach and professional development.

Just as we know students can’t succeed without a team of supporters, the Success Center leans on a supportive team of its own. The center has strong alliances with other thriving programs, like the Center for Inclusion, Veterans Resource Center, and Ivanhoe International Center, as well as the Residential Peer Mentors who live in campus housing. The SSC streamlines referrals to the ADA (Student Disability) Services office, Career and Professional Development Center, Tiospaye Scholarship Program, Culture and Attitude Scholarship Program, Ivanhoe International Center, and the Office of Counseling.

SURBECK CENTER

The Surbeck Center serves as the South Dakota Mines student union and is the hub for student life and engagement on campus. In addition to providing studying and dining space, Surbeck Center supports many aspects of campus life including educational, social, recreational, and cultural programs for our students, staff, faculty, and guests. It also provides space for meetings and events on campus.

TABLET PC PROGRAM

- The Tablet PC Program will continue this fall with first-year undergraduate, transfer, and readmitted students.

- The program is mandatory for all incoming first-year undergraduate students. The Tablet PC can be utilized in general education courses. Financial aid can be used to pay for the program.

- The hardware is a convertible Tablet PC. These machines are laptops that are fully functional as a laptop but also have a pen and touch-sensitive screen that allows students to write on the screen as if it is a piece of paper. This allows students to take notes in class in their own handwriting, to highlight lectures from their faculty, and provides many other test-taking functions that are not available with a basic laptop. The Tablet PC has built-in wireless capabilities, making any classroom on campus a computer lab.

- The Tablet PC is available via a tax-exempt lease and is the property of the university until the lease expires. This gives SD Mines the right to install any site-licensed departmental software. If students use other laptops, they will not be able to install most of the SD Mines site-licensed software and will not be able to connect to the state network with ease.

- The cost of the program is $423.00 per semester for the 2020-21 academic year. When the laptop is four years old, it will be replaced with a new machine. Returned laptops less than four years old and in good working order will continue to be used in the program. This equipment will be issued to transfer students and students returning after an absence to keep the program synchronized as much as possible. The student fee covers the cost of the Tablet PC, a laptop backpack, an extra battery, four-year replacement upgrades, and hardware/ software support for the tablet program. It also covers the cost of basic software installed on each machine: Windows, Microsoft Office, anti-virus software, Maple mathematics software, etc.
• All service on the machines is performed on campus. The tablets have a four-year no-fault warranty, which covers all maintenance costs. However, a small charge may be assessed to students who have misused or abused their machines.

• Students are responsible for backing up their own data. If there are any software issues with their laptops that cannot be resolved in a short amount of time, their hard drive will be replaced with a newly imaged hard drive to solve any software issues.

• A limited loaner program has been established, and tablets are available through Tablet Central in the basement of the Devereaux Library.

VETERANS RESOURCE CENTER

Located in the student activities area on the lower level of Subeck Center, the Veterans Resource Center (VRC) provides South Dakota Mines veteran and military students a comfortable area in which to relax, study or simply connect with other campus veterans. The VRC can also provide guidance on different veterans’ programs and services offered by federal, state, and local organizations. Additionally, VRC services are available to the spouse and children of veterans and military members.

The VRC is sponsored by South Dakota Mines and TRIO Veterans Upward Bound, a program funded by the Department of Education. For additional information on the VRC, visit Veteran's Resource Center Webpage or call Derek Flom at 605-394-2560.

For questions about using VA education benefits, such as the Post 9-11 GI Bill, at SD Mines, contact Hallie Vigil, the South Dakota Mines certifying official, in the RAS office at 605-394-2486.

YOUR GRUBBY CARD

The multipurpose Your Grubby Card functions as your student’s ID card, library card, meal card, door access card, and Grubby Gold account. As a student ID, Your Grubby Card provides access to athletic events, the Wellness Center, health services, and student activities such as plays and concerts. As a library card, it allows your student to utilize the resources in the library and check out books and other materials. As a meal card, your student can present it at the Hardrocker Dining Hall, Miner’s Shack, or Einstein Bros Bagels and deduct the purchases from his/her dining account. (In a meal plan, Dining Dollars can only be used at on-campus dining locations.) As a door access card, it provides your student entry into his/her assigned residence hall, Surbeck Center, and other campus buildings.

In addition to all the above, Your Grubby Card can act as a debit card utilizing Grubby Gold. Students and parents can load money on the card and then use the card at on-campus and off-campus Grubby Gold locations! Loading money is easy. More information about Grubby Gold can be found on the Your Grubby Card website.

Current on-campus Your Grubby Card locations include laundry machines, vending machines, copy machines, the Rocker Shop, all dining locations, and mail services (for FedEx & USPS purchases/services). Off-campus locations include: Pure Bean Coffee, Philly Ted’s Downtown, Silver Lining Creamery, & Subway on St. Patrick St.
FINANCING AND PAYING FOR EDUCATION

The cost to attend South Dakota Mines will vary depending on a number of factors: the number of enrolled credit hours, types of courses, residency status, and room/board options. Please review the following web pages for complete details on tuition, fees, housing, and dining costs:

Tuition and Fees Schedule: https://www.sdsmt.edu/Admissions/Tuition-and-Fees/

Tuition and Fees by Degree: https://www.sdsmt.edu/Admissions/Tuition-and-Fees/Tuition-and-Fees-by-Degree-Program/

Minnesota Reciprocity: https://www.sdsmt.edu/Admissions/Tuition-and-Fees/Tuition-Rates-Descriptions/

Housing and Dining Fees: https://www.sdsmt.edu/Admissions/Tuition-and-Fees/Housing-and-Dining-Fees/

International Student Tuition and Fees: https://www.sdsmt.edu/Admissions/International-Students/Costs-and-Fees/

HOW TO PAY TUITION AND FEES
Due to COVID, please make ALL payments online. There is also a drop box available your student may utilize right outside the cashier window.

Payments can be made online through SDePay: https://www.sdsmt.edu/Cashier/

Payment plans are offered, but your student must enroll/reenroll each semester. Access is available through SDePay. For more information, visit: https://www.sdsmt.edu/Campus-Services/Administration/Student-Accounts---Cashiering/Nelnet-Payment-Plan/

Your student can set a parent up as an authorized payer through their web advisor account. Once your student has set you up, login here: https://quikpayasp.com/sdbor/campus/studentaccounts/authorized.do

Payment can also be mailed to: (please include your student name and ID#)

South Dakota Mines
ATTN: Student Accounts/Cashier
Surbeck Center
501 East Saint Joseph St.
Rapid City, SD 57701

Student Accounts Contact Information:
Student Accounts/Cashier Services
phone: (605) 394-2372
fax: (605) 394-2810

PAYING FOR BOOKS
Students can charge books and supplies at the Rocker Shop (campus bookstore) through the EZ Short-Term Bookstore Loan. Please see the Rocker Shop website for eligibility and more details.

This program is available for both on-line and in-store purchases through the Rocker Shop with total purchases each semester, up to $800. The charges will be billed to the student account. Students who elect this payment option are automatically enrolled with no set-up fees; however, late charges will be assessed for balances not paid by the due date. A photo ID is required at the time the student picks up their purchase at the Rocker Shop Bookstore.
FEDERAL STUDENT AID

File a New FAFSA Each Year

Students must file a new Free Application for Federal Student Aid (FAFSA) each year. We do not use a priority awarding date but recommend that as soon as possible after October 1 prior to the fall semester the student plans to attend (for example file the FAFSA starting October 1, 2019 for the 2020-2021 academic year). Aid award processing begins in March and continuously each week thereafter (returning student and transfer student notices are not sent out until June). The results of the FAFSA will be used to determine eligibility for Federal Student Aid available at SD Mines (grants, loans and work-study).

FAFSA Has Been Filed and All Aid Related Steps Completed: For students who have filed their FAFSA and have completed all of the necessary steps to finalize their aid award(s), all of their federal student aid (grants and student loans), South Dakota Mines scholarships and non-working fellowships, and most non-South Dakota Mines scholarships will be applied directly to the student s account. Our office will notify students if there are any non-South Dakota Mines scholarships that need the student s endorsement. If the student s financial aid exceeds the institutional charges for tuition/fees, room/board (if contracting with the University for room/board) and Tablet PC rental, a refund will be issued. Refund checks will be mailed to the student s refund address set up in Banner self-service and Federal Work Study (FWS) paychecks will be mailed to the student s designated local address or may be direct deposited to the student s designated bank account. Students can sign up for direct deposit through their student self-service portal.

FAFSA Not Completed or not all steps related to a filed FAFSA have been completed: If the student is applying for federal student aid, but did not file the FAFSA until after August 1 for a fall semester start, or filed before, but has not completed all the necessary steps to finalize the aid awarded to them, there is a good chance their financial aid may not be available by the final day accounts are required to be paid in full (approximately 10th calendar day of any given semester). If Federal Aid has been processed and the total aid awarded (not including the FWS Program) is sufficient to pay their account in full, but the aid will not be available until after final payment is due, the student must obtain a Financial Aid Deferment from the Financial Aid Office. If the aid is not sufficient to pay their account in full, the student must pay the balance of their account (that aid will not cover) prior to 4 pm on the final payment date or enroll in the payment plan. Failure to do so may result in a late charge and/or dropped course registration.

STUDENT JOB OPPORTUNITIES

Federal Work-Study (FWS) - If the student has filed their FAFSA, indicated on the FAFSA their interest in FWS, met eligibility requirements and funds are available, the Financial Aid Office will e-mail the student a link to our FWS Application. Contact our office with questions or to see if the student would qualify for FWS.

Local Opportunities - The Career & Professional Development Center located in Surbeck Center posts local part-time opportunities for students seeking employment while in school. It also assists students in their search for co-operative education (co-op) and internship positions. Students interested in FWS opportunities on campus, and were not previously awarded FWS, should contact the Financial Aid office.