PUBLIC HIGHER EDUCATION

BLACK HILLS STATE UNIVERSITY
Spearsfish, SD

DAKOTA STATE UNIVERSITY
Madison, SD

NORTHERN STATE UNIVERSITY
Aberdeen, SD

SOUTH DAKOTA SCHOOL OF MINES & TECHNOLOGY
Rapid City, SD

SOUTH DAKOTA STATE UNIVERSITY
Brookings, SD

THE UNIVERSITY OF SOUTH DAKOTA
Vermillion, SD

UNDERGRADUATE
APPLICATION FOR ADMISSION
Undergraduate Admission Application Instructions

Application Requirements

Application Fee
All new applicants are required to submit a nonrefundable application fee with your application. The application fee is $25 per university. Make check or money order payable to "Enrollment Service Center." Exceptions are made for students who are non-degree seeking, or have previously applied, paid the fee, and attended a university in the Board of Regents system within the previous three semesters.

High School Transcript
If you are applying to a degree program, you must arrange for an official high school transcript to be sent to the Enrollment Service Center. If you are still attending high school, the transcript must include courses completed and courses in progress, or the official counselor must use the "High School Course Progress" slip to apply for certification of courses in progress. You must also arrange for a final official transcript to be sent after you graduate from high school.

Official College Transcript
If you are applying to a degree program, you must request official transcripts from all institutions you have previously attended, excluding BHSU, SDSU, NSU, SDSchool of Mines, and USD. Transcripts are considered official only if they are sent directly to the Enrollment Service Center by the issuing institution. If you are currently enrolled at another institution, you may have the school send a partial official transcript and be considered for provisional admission until the final official transcript arrives.

Official Report of ACT or SAT Scores
If you are applying to a degree program and are age 21 or younger at the start of the term to which you are applying, you must complete a college entrance examination (ACT or SAT) and have the results sent to the universities to which you are applying, or to the Enrollment Service Center. If ACT or SAT scores are listed on your high school transcript, it is not necessary to request the scores from the testing agency.

Non-Traditional Admission

Non-Traditional Admission (Students age 24 or over and for those who did not graduate from high school.

Admission Requirements for Baccalaureate Degree Programs

Admission criteria are subject to change by the Board of Regents of South Dakota and made for students who are applicants.

Applicants who are at least 24 years of age and have not taken such high school coursework must complete a specified computer course addressing these skills and competencies within the first 42 credit hours attempted.

Requirements in Section C apply only to The University of South Dakota.

The University of South Dakota will automatically accept for admission applicants who achieve an ACT composite score of 28 or above or SAT score of 1250 and a minimum of 410 on each test, or met state requirements for the high school class of which the student was a member.

Applicants who are at least 24 years of age and have not taken such high school coursework must complete a specified computer course addressing these skills and competencies within the first 42 credit hours attempted.

Individual universities and individual programs within the Board of Regents system may have higher requirements.

Admission Requirements for Associate Degree Programs

To be a candidate for admission to an associate degree program, the applicant must meet the following requirements (individual degree programs may have additional admission requirements).

Applicants who are at least 24 years of age must have graduated from high school, completed the General Equivalency Diploma (GED) with a combined score of at least 2250 and a minimum of 400 on each test, or meet state requirements for the high school equivalency certificate, and must meet any university-determined requirements for admission to baccalaureate programs.

Admission Requirements for Associate Degree Programs

To be a candidate for admission to an associate degree program the applicant must meet the following requirements (individual degree programs may have additional admission requirements).

Meet the baccalaureate admission requirements:

OR

OR

OR

OR

OR
Undergraduate Admission Application

South Dakota Public Higher Education
Black Hills State University • Dakota State University • Northern State University
South Dakota School of Mines & Technology • South Dakota State University • The University of South Dakota
Enrollment Service Center • 414 East Clark Street, SDU 317 • Vermillion, SD 57069 • USA
(605) 677-6948 (Local) or 1-800-404-1547 (Toll-Free)

Instructions: Please type or use black ink to complete this undergraduate application for admission, sign it, and return it to the Enrollment Service Center. Degree seeking students should enclose a check or money order for the appropriate application fee(s) per the application instructions.

Biographical Data

Legal Name ___________________________ Social Security Number* ___________ ___________
Former Name(s) ___________________________ Preferred First Name ___________ Birth Date ___________ ___________
*Please see privacy information on page 4

Permanent Mailing Address

Street ___________________________
City ___________________________
State/Province ___________________________
Zip Code ________

Current Mailing Address

Street ___________________________
City ___________________________
State/Province ___________________________
Zip Code ________

Telephone (_____) _______________ Cell (_____) _______________
Work (_____) _______________
Fax (_____) _______________
International Number ___________________________

E-mail Address ___________________________

Person to Contact in Case of Emergency

Name ___________________________
Street ___________________________
City ___________________________
State/Province ___________________________
Zip Code ________
Relationship to you ___________________________
Telephone (_____) _______________

Citizenship: ☐ USA ☐ Permanent Resident ☐ Refugee/Asylee ☐ Other ___________________________
(If you checked “other,” please specify citizenship status ___________________________, and Country of Birth ___________________________

Residency:

Have you lived in South Dakota for the past 12 months? ☐ Yes ☐ No
In what state are you a resident? ___________________________
South Dakota residents should also list the County in which you reside ___________________________
If you are a South Dakota resident, but you have not lived in South Dakota for the past 12 months, please explain: ___________________________

If you are not a South Dakota resident, please answer the following questions.

☐ Yes ☐ No Were you a South Dakota resident at the time of high school graduation and lived with a parent or legal guardian who was also a South Dakota resident?

☐ Yes ☐ No Will you begin to attend classes no later than the fall semester of the seventh year after the date of high school graduation?

☐ Yes ☐ No Has your parent or legal guardian resided continuously in South Dakota since your high school graduation through the time you will first attend classes?

Veterans Information:

Your university provides a variety of financial aid and student support services to veterans, National Guard, Reservists, and U.S. Armed Service members that are intended to foster success for military personnel in their postsecondary experience. We ask that you respond to the items below to assist in identifying military personnel, to ensure that we can best coordinate these services:

☐ Yes ☐ No Are you a veteran?

☐ Yes ☐ No Are you a current military service member?

☐ Yes ☐ No Are you a spouse or child of a current or former service member?

Semester and year you wish to enroll: ☐ Fall ☐ Spring ☐ Summer, then Fall ☐ Summer ONLY, Year ___________________________

Educational Goal: Check the option below that best describes your educational goal.

☐ Option A I plan to pursue a degree and have decided on a major. Check one: ☐ Bachelor’s Degree (4 year degree) OR ☐ Associate’s Degree (2 year degree)

☐ Option B I plan to pursue a degree, but have not decided on a specific major. Check one: ☐ Bachelor’s Degree (4 year degree) OR ☐ Associate’s Degree (2 year degree)

☐ Option C I do not plan to pursue a degree and will be taking courses as a non degree seeking student. I understand that this educational goal does not qualify me to receive federal financial aid.

☐ Option D I will be enrolling in a certification program and do not plan to pursue a degree. I understand that this educational goal may not qualify me to receive federal financial aid.


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Application Page 1 of 4
Intended Enrollment

A. Have you attended a South Dakota public university during any of the three semesters immediately prior to the term for which you are applying?  
This includes summer, fall, and spring terms.  ✔ Yes  ☑ No
B. Did you stop attending a South Dakota public university because you were deployed by the military?  ✔ Yes  ☑ No
C. Are you interested in pursuing a career in teaching?  ✔ Yes  ☑ Possibly
D. Do you intend to enroll in English as a Second Language (ESL) courses?  ✔ Yes  ☑ No

**Instructions:** University Center and Capital University Center students should complete the information for EACH SCHOOL to which you wish to apply.

**Black Hills State University (BHSU)**
Spearfish, SD  ✔ (605) 642-6343 or 1-800-255-BHSU  ❌ www.bhsu.edu

Planned major ______________________________________________________________________________________________________
Planned minor  _______________________________________
Will you be a  ☑ Full-time student or  ✔ Part-time student?
Please indicate location you plan to attend:  ☑ Spearfish  ❌ University Center (Sioux Falls)*  ❌ Capital University Center (Pierre)**
   ❌ University Center (Rapid City)***  ❌ Yankton
   ❌ Online (Not all programs are available online. Please refer to www.BHSU.edu/distance.)

**Dakota State University (DSU)**
Madison, SD  ✔ (605) 256-5139 or 1-888-DSU-9988  ❌ www.dsu.edu

Planned major __________________________________________________________________
Planned minor or specialization  _______________________________________
Will you be a  ☑ Full-time student or  ✔ Part-time student?
Please indicate location you plan to attend:  ☑ Madison  ✔ Internet only  ❌ Rapid City  ❌ University Center (Sioux Falls)*

**Northern State University (NSU)**
Aberdeen, SD  ✔ (605) 626-2544 or 1-800-NSU-5330  ❌ www.northern.edu

Planned major (Primary) ____________________________________________________
Planned major (Secondary) _______________________________________
Will you be a  ☑ Full-time student or  ✔ Part-time student?
Please indicate location you plan to attend:  ☑ Aberdeen  ✔ Capital University Center (Pierre)**  ❌ University Center (Sioux Falls)*
   ❌ University Center (Rapid City)***  ❌ Huron Community Center  ❌ Online Only

**South Dakota School of Mines & Technology (SDSM&T)**
Rapid City, SD  ✔ (605) 394-2414 or 1-877-877-6044  ❌ www.sdsmt.edu

Planned major __________________________________________________________________
Will you be a  ☑ Full-time student or  ✔ Part-time student?
Please indicate location you plan to attend:  ☑ Rapid City

**South Dakota State University (SDSU)**
Brookings, SD  ✔ (605) 688-4121 or 1-800-952-3541  ❌ www.sdstate.edu

Planned major __________________________________________________________________
Will you be a  ☑ First-time,  ☑ Transfer, or  ☑ Readmit student?
If you indicated Secondary Education, please indicate the subject area you would like to teach
Please indicate location you plan to attend:  ☑ Brookings  ✔ Capital University Center (Pierre)**  ❌ Internet  ❌ Rapid City
   ❌ University Center (Sioux Falls)*  ❌ Watertown

**The University of South Dakota (USD)**
Vermillion, SD  ✔ (605) 677-5434 or 1-877-COYOTES  ❌ www.usd.edu

Planned Major __________________________________________________________________
Will you be a  ☑ Full-time student or  ✔ Part-time student?
Will you be a  ☑ Part-time,  ☑ Transfer, or  ☑ Readmit student?
Please indicate location you plan to attend:  ☑ Vermillion  ✔ Capital University Center (Pierre)**  ❌ Rapid City
   ☑ University Center (Sioux Falls)*  ❌ Watertown  ❌ Other

* University Center  Sioux Falls, SD  ✔ (605) 367-5640 or 1-866-220-7085  ❌ www.SDUniversityCenter.org
** Capital University Center  Pierre, SD  ✔ (605) 773-2160  ❌ www.cucpierre.com
*** University Center  Rapid City, SD  ✔ (605) 394-1914  ❌ www.ucrapidcity.org

FOR OFFICE USE ONLY: Institutions Applied to ___________________________ Total Amount Paid __________  ✔ Check  ❌ Cash  ❌ Money Order
Prior Education

For High School Students Only

We ask that you (counselor) assist the student by supplying the following information along with a transcript of completed courses. Completing this section is not mandatory; however, it will speed the admissions process for the student.

At the end of ________ semesters, the student ranked ________ out of ________. Student’s cumulative GPA (4 point scale) ________. This ranking is: [ ] exact [ ] approximate.

Check "yes" if the student is a South Dakota Regents Scholar (see SDCL § 13-55D). [ ] Yes

College Preparatory Subject Area

The following course work is in progress and/or planned for these term(s).

<table>
<thead>
<tr>
<th>Semester 7 Unit/Grade (If not on transcript)</th>
<th>Semester 8 Unit/Grade (If not on transcript)</th>
</tr>
</thead>
<tbody>
<tr>
<td>English</td>
<td></td>
</tr>
<tr>
<td>Advanced Math</td>
<td></td>
</tr>
<tr>
<td>Lab Science</td>
<td></td>
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<tr>
<td>Social Studies</td>
<td></td>
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<tr>
<td>Fine Arts</td>
<td></td>
</tr>
<tr>
<td>Computer Science</td>
<td></td>
</tr>
<tr>
<td>Foreign Language</td>
<td></td>
</tr>
<tr>
<td>Counselor’s Signature</td>
<td>Date</td>
</tr>
</tbody>
</table>

High School Attended

Post Secondary Education

Have you previously attended [ ] BHSU  [ ] DSU  [ ] NSU  [ ] SDSMA&T  [ ] SDSU  [ ] USD?

If yes, location where you attended ________ Date first attended ________

List in chronological order any other institutions you have attended, regardless of length of attendance, and even if no work was completed. Include previous attendance at institutions on this application and any correspondence or extension courses taken. Failure to list all institutions previously attended may result in loss of credit and/or dismissal. If more than five institutions were attended, attach an additional sheet with the appropriate information.

<table>
<thead>
<tr>
<th>Name of Institution</th>
<th>Location (City/State)</th>
<th>From Month/Year</th>
<th>To Month/Year</th>
<th>Degree Earned</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Are you eligible to return to the institution(s) from which you are transferring? [ ] Yes  [ ] No If no, attach a letter of explanation.
Signature

All answers I have given on this application are accurate and true. If admitted, I agree to observe the rules of the South Dakota Board of Regents and to pay all fees and charges assessed. My signature below authorizes the release of my high school transcript and rank if requested. If admitted, I agree to provide all required immunization documentation. I acknowledge that federal law permits institutions of higher education to disclose academic, enrollment and financial aid information about me to staff who need to know such information to carry out their administrative tasks. I understand and acknowledge that the institutions that comprise the South Dakota system of higher education are also permitted to share such academic, enrollment and financial aid information, either within or outside the South Dakota system of higher education, when I transfer between institutions, when I enroll in courses offered by a university other than the one that will grant my degree. I understand that by transferring between institutions, selecting courses from more than one institution during a term in which I received federal financial aid or enrolling in courses offered by a university other than the one that will grant my degree, I will be deemed to have consented to the disclosure of academic and financial aid information about myself. I certify that the information recorded on this application is correct. I understand that falsification of information may result in denial of admission.

Signature ___________________________ Date ____________

Reminders: Thank you for completing this application form. Please help us process your application more quickly by completing all required information. Please double check the following items:

- Have you signed and dated the form?
- Have you enclosed the correct application fee amount? ($20 per school to which you are applying, i.e. $20 if applying to one school, $40 if applying to two, etc.)
- Please include applicant’s name on the check.
- Have you requested official transcripts be sent directly to the Enrollment Service Center?
- If some of your records are under a former name, have you listed this name on the former names section on page one of this application?

Send your completed application and application fee to:

Enrollment Service Center
414 East Clark Street, SDU 317
Vermillion, SD 57069

Questions?
The Enrollment Service Center processes all undergraduate admission applications for the six universities in the South Dakota Board of Regents system. If you have any questions about our universities or academic programs, please call us or check out our home pages. An online application is available on our home page.

<table>
<thead>
<tr>
<th>University</th>
<th>Local</th>
<th>Toll Free</th>
<th>Home Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>BHSU</td>
<td>(605) 642-6343</td>
<td>1-800-255-BHSU</td>
<td><a href="http://www.bhsu.edu">www.bhsu.edu</a></td>
</tr>
<tr>
<td>DSIU</td>
<td>(605) 236-3449</td>
<td>1-888-DSIU-9980</td>
<td><a href="http://www.dsiu.edu">www.dsiu.edu</a></td>
</tr>
<tr>
<td>NSU</td>
<td>(605) 626-2544</td>
<td>1-800-NSU-5330</td>
<td><a href="http://www.northern.edu">www.northern.edu</a></td>
</tr>
<tr>
<td>NSU</td>
<td>(605) 677-5434</td>
<td>1-877-COYOTES</td>
<td><a href="http://www.usd.edu">www.usd.edu</a></td>
</tr>
<tr>
<td>SDSU</td>
<td>(605) 688-4121</td>
<td>1-800-952-5341</td>
<td><a href="http://www.sdstate.edu">www.sdstate.edu</a></td>
</tr>
<tr>
<td>SDSM&amp;T</td>
<td>(605) 394-2414</td>
<td>1-877-877-6044</td>
<td><a href="http://www.sdmt.edu">www.sdmt.edu</a></td>
</tr>
<tr>
<td>USD</td>
<td>(605) 688-4121</td>
<td>1-800-952-5341</td>
<td><a href="http://www.udall.edu">www.udall.edu</a></td>
</tr>
</tbody>
</table>

Use of Social Security Number
We are requesting your SSN for administrative record accuracy and reporting. Disclosure of your SSN is voluntary and if you decline to provide it to us this action will not affect your admissions eligibility. However, we request this information from you in order to meet our federal obligation to report student employment, Hope and Lifetime scholarship tax information, and federal financial aid. The SSN number is confidential information under the Federal Educational Rights to Privacy Act and we will not release it without your consent. Having your SSN on record will enable the university to keep accurate information and to report it promptly.

Information Request
The information requested below is used to comply with Title VI of the Civil Rights Act of 1964. As an applicant, responding to these questions is optional and your response will in no way affect your admission. However, we are asking for the information now to avoid a separate request once you are applying, i.e. $20 if applying to one school, $40 if applying to two, etc.)

Gender
- Male
- Female

Choose one
- Non-Hispanic or Non-Latino
- Hispanic or Latino

Choose as many as apply
- American Indian or Alaska Native
- Asian
- Black or African American
- Native Hawaiian or Other Pacific Islander
- White

South Dakota universities offer all educational programs, facilities, and services to all people without discrimination based on race, color, creed, national origin, ancestry, citizenship, gender, sexual orientation, religion, age or disability. South Dakota universities are Equal Opportunity/Affirmative Action Employers.

South Dakota universities do not discriminate on the basis of disability in the admission or access to, or employment in, their programs or activities.

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