Career Fair Exhibitor Information
Tuesday, September 14\textsuperscript{th}, 2021
South Dakota School of Mines & Technology
King Center 11:00 AM – 4:00 PM MST

Registration Fee Includes:
\begin{itemize}
  \item Employer breakfast, lunch, and refreshments the day of the career fair
  \item Electricity to booth(s)
  \item Wi-Fi
  \item Parking
\end{itemize}

Display/Booth Space:
Displays must fit within 8’W X 4’D area
\begin{itemize}
  \item 6’ X 30” Table (approximate 8’W X 4’D floor space provided
  \item Single Booth (1-3 People)
  \item Double Booth (4-6 People)
  \item Triple Booth (6-8 People)
  \item Quadruple Booth (8-10 People)
\end{itemize}

Display Shipping:
\begin{itemize}
  \item Please ship to arrive September 5\textsuperscript{th} – September 11\textsuperscript{th}, 2021
    All items received will be placed at your booth.
  \item Send information session materials separately; mark “Information Session” on label.
  \item All items marked for return must have completed billing information attached.
  \item Mailroom personnel will be available at end of event for returns.
  \item SD Mines is not responsible for return, loss or damage of exhibitor displays or properties.
\end{itemize}

Display Setup/Removal:
\begin{itemize}
  \item Set up after 7:30 AM Tuesday, September 14\textsuperscript{th}, 2021
  \item Removal begins at 4:00 PM Tuesday, September 14\textsuperscript{th}, 2021
    and must be completed by 5:30 PM
\end{itemize}

CONTACT
CareerCenter@sdsmt.edu
605-394-2667

Ship Displays/Materials To:
South Dakota School of Mines & Tech. ATTN: Career Fair 501 East Saint Joseph Street Rapid City, SD 57701