

SOUTH DAKOTA SCHOOL OF MINES & TECHNOLOGY CAREER FAIR EXHIBITOR INFORMATION

Tuesday, September 17th, 2019

**South Dakota School of Mines
King Center**

11:00 A.M. – 4:00 P.M.

Registration fee includes:

- Employer breakfast, lunch and refreshments the day of the career fair
- Electricity
- Wi-Fi
- Parking

Display/Booth Space:

Displays *must* fit within 8'W X 4'D area

- 6' X 30" Table (Approximate 8'W X 4'D floor space provided)
- Single Booth (1-3 people)
- Double Booth (4-6 people)
- Triple Booth (6-8 people)
- Quadruple Booth (8-10 people)

Display Setup/Removal:

- Set up **AFTER 7:30 AM**, Tuesday, September 17th, 2019
- Removal **starts 4:00 PM** Tuesday, September 17th, 2019 and must be completed by 5:30 pm.

Display Shipping:

- **Please ship to arrive September 9th – September 13th, 2019.** We will store all items sent and place at your booth.
- *Send information session materials separately; mark "Information Session".*
- All items marked for return must have completed billing information attached.
- Mailroom personnel on hand at end of event for returns.
- SD School of Mines is not responsible for return, loss or damage of exhibitor displays or properties.

Ship Displays and Materials to:

- South Dakota School of Mines & Technology
- Attn: Career Fair
- 501 East Saint Joseph Street
- Rapid City, SD 57701

Ph.: 605-394-2667