PRIOR TO COMMENCEMENT

Commencement Regalia:
The deadline for ordering your required regalia from the Rocker Shop is Tuesday, November 1, 2016. Rental price for AA and BS graduates for December 2016 is $34.99 + tax. You may also order online at https://interact.sdsmt.edu/RockerShop/regalia.asp An event to pick up your cap and gown will be held Tuesday, December 6 (see below). Rental regalia must be picked up no later than December 16, 2016. You may also order announcements and diploma frames from the Rocker Shop.

ADA Accommodations:
If you require ADA accommodations, it is imperative that you let the Dean of Students Office know by December 2, 2016. Handicap accessible seating is always available to guests in the Civic Center Theatre.

Publicizing Your Accomplishments:
We need your explicit permission to submit press releases regarding, graduation honors, Dean’s List designation, Honors Convocation awards, and scholarships. If you have not already done so, please access the “Student Information Disclosure Options” on WebAdvisor and select the option you prefer regarding release of information.

President’s Cap and Gown Event:
In your honor, please plan to pick up your cap and gown on Tuesday, December 6, between 11:00 am – 12:30 pm in the Ballroom located in Surbeck. President Wilson and other University Leaders will be there to congratulate you. Refreshments will be served and there will be door prizes.

Zero Year Reunion:
Please join the fall 2016 Graduating Senior class on Tuesday, December 6 from 4:00-7:00 PM at Murphy’s Pub and Grill, 510 9th Street Rapid City. (See note from Student Association President Gina Elmore, end of page 2.) All graduates are invited to attend.

Commencement Etiquette:
Out of courtesy to others, please ask guests to refrain from bringing noise making instruments to commencement.

COMMENCEMENT

- SATURDAY, DECEMBER 17, 2016, RUSHMORE PLAZA CIVIC CENTER THEATRE, 444 N. Mt. Rushmore Road.

- ALL GRADUATING SENIORS SHOULD ARRIVE BY 8:00 AM AND BE IN LINE BY 8:30 AM AT THE AREA INDICATED ON THE ATTACHED DIAGRAM OF THE LAY-OUT IN THE CIVIC CENTER.

- At 9:00 am we will proceed to the theatre in a single file according to the order in which you will receive your diploma as listed in the program. Graduating students (A.A., B.S., M.S., and Ph.D.) will be seated as shown in the diagram. You will be directed to the stage at the appropriate time by an usher, one row at a time.

- Your mortar board should be worn flat on your head, with the tassel on the right-hand side for associate and bachelor degree candidates. It will not be necessary to change your tassel as you go across the stage to receive your diploma cover; the President will instruct you to do so once you have received your diploma cover and all graduates have returned to their seats. Masters and Ph.D. students’ tassels are always on the left-hand side. Men should remove their caps for the presentation and removal of the flags.

- There will be an area designated from which to have family and friends take a picture as you receive your diploma. Diplomas will be distributed by department in the order listed in the program. Please have your picture-taking friends and relatives minimize the amount of congestion in this area.

- Please do not leave your rental regalia in the back stage area. The Rocker Shop will have a booth set up at the theatre entrance to check-in your regalia rental, so you can return immediately after the ceremony. Bachelor and master candidates will need to return the gown only. Ph.D. candidates will need to return the gown as well as the Ph.D. hood.
• Lifetouch Photography will be providing photography services to the graduates. Photos will be online at www.events.lifetouch.com ten days after the ceremony and proofs will be mailed to you one week following the ceremony.

FINAL CHECK-OUT RESPONSIBILITIES

• All graduating students are responsible for completing the following steps prior to leaving the campus. Individual final transcripts and diplomas are held until all obligations are met.

• All keys that you have checked out for access to any building or room must be returned to Facilities Services. If you live in the residence halls, you must return residence hall keys to the Office of Residence Life.

• All library books and rental books must be returned. Any equipment, books, or other materials which you may have borrowed from a department must be returned.

• Return tablet computer and accessories to Tablet Central no later than Friday, December 16, 2016 unless other arrangements have been made with Bradley O'Brien (bradley.obrien@sdsmt.edu or call 394-2215).

• Any unpaid bills due to the business office, or any other department, must be paid in full.

• The SDSM&T email account was set up for your use while you are a student at SDSM&T and will be discontinued several months after your departure. Email contact information that may extend into your post-graduation activities outside of this institution will be affected. Therefore, we advise you to establish a non-Mines account as soon as possible.

• Students who may fail a course, fall short on credit hours, or receive an “I” or “IP” grade will not receive their diplomas until such time as the academic problems or deficiencies have been fulfilled.

OTHER INFORMATION

M-Hill is accessible (conditions permitting) by foot in order for you to take your family members to see your name on the commencement plaque. Please note that only the names of the graduating bachelor degree students are printed on the plaque.

CLASS GIFT 2016

Speaking of M-Hill, the 2016 class gift will be a bench to be placed at the top of the M, a letter from the committee is on the website at http://www.sdsmt.edu/ClassGift/ contributions can be made on-line at https://foundation.sdsmt.edu/senior-gift.

CAREER AND PROFESSIONAL DEVELOPMENT CENTER

If you have not already notified the Career and Professional Development Center of your post-commencement plans, please complete the Placement Information form and return it to the Career and Professional Development Center. If you are still seeking employment in your field, the Career and Professional Development Center is willing to help you in your job search.

ALUMNI

You are encouraged to schedule a visit (either individually or with a group of classmates/friends) with Alumni Director Larry Simonson (EE 69) before graduation. The Alumni Office is located across Saint Joseph Street from Rocker II (first floor). Graduates are encouraged to remain connected with the University. Many area alumni meetings are scheduled throughout the year to provide networking opportunities with SD Mines alumni living in areas where you have found or will find employment.

MESSAGE FROM GINA ELMORE, STUDENT ASSOCIATION PRESIDENT:

Please join the fall 2016 Graduating Senior class on Tuesday, December 6, from 4:00 pm – 7:00 pm at Murphy’s Pub and Grill, 510 9th Street, Rapid City for the December Grads Zero Year Reunion!! All graduates are invited to attend. The intent of this event is to provide a welcome reception for soon to be Alumni. While we are students at this school we are in competition with each other for the pride and prestige of our various departments, but upon graduation we ALL become proud SDSM&T Alumni. Please join your fellow seniors and a few local Alumni for fun, food, fellowship, and as a great start to your future as proud SDSM&T Alumni. Food will be provided early in the event. Congratulations and Go Hardrockers!