The Ivanhoe International Center (IIC) was established at the South Dakota School of Mines and Technology in the fall semester, 1994, through a generous gift by an alumnus, Mr. Lytton F. "Bus" Ivanhoe (MinE’42).

As a student and throughout his career, Mr. Ivanhoe travelled the world and experienced many cultures which inspired him to establish the IIC. Below is a copy of the letter he wrote in the mid-1990s to students about making the most of your experience at SDSM&T. Although some of the information is outdated, please take note of the valuable advice he left for you as you enjoy your time at SDSM&T and the Rapid City/Black Hills community.

Dear Student:

I take this opportunity to welcome and congratulate you on your decision to attend the South Dakota School of Mines & Technology. Your education at this institution will serve you well in your chosen career.

Much like you, I received my earlier education on other continents with many cultures. In addition, my career has taken me to all parts of the world. As such, I urge you to take advantage of your stay in Rapid City to learn how to speak English fluently. This skill will be most useful to you throughout your life. Immersion in English is a valuable fringe benefit of attending SDSM&T.

In addition to any formal courses offered for English as a second language, I suggest that you train your ear by listening to a local radio station. By turning on the radio whenever you are home, you will find at first the radio is merely "background noise" that you will ignore. However, after a short time you will be able to understand the English speakers without paying undue attention to them. This is the first step in understanding and speaking fluent English.

I encourage you to visit the Ivanhoe International Center located on the lower level of the Surbeck Center. I hope you will find the Center a place to relax and visit with other international students as well as a place to read, study, and improve your English skills.

I wish you the best of luck in both your studies and your stay in Rapid City. Congratulations again for choosing SDSM&T.

Sincerely,

L. F. Ivanhoe (MinE’42)
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<td>- Lease Checklist</td>
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<td>- Residence Life Checklist</td>
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<td></td>
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<td>- Blank Time Schedule</td>
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Welcome to the South Dakota School of Mines and Technology!

We are excited that you have arrived and we hope this handbook will help you get adjusted to your surroundings as you face challenges of adjusting to life in a different culture. This handbook is designed to answer most of your questions. Please read it carefully and keep it for future reference.

The Ivanhoe International Center (IIC) provides assistance to international students so they may successfully complete their chosen degree program at the South Dakota School of Mines and Technology. The IIC was established at SDSMT in 1994 through a generous gift by an alumnus, Mr. Lytton F. “Buster” Ivanhoe. It is the heart of international activities on campus.

If you have any questions, please contact us.

Ivanhoe International Center (IIC)

Suzi Aadland  Beth Riley  Cheryl Dillon
Director  Assistant Director  Secretary
suzi.aadland@sdsmt.edu  beth.riley@sdsmt.edu  cheryl.dillon@sdsmt.edu

IIC website:  http://international.sdsmt.edu/
IIC email:  international@sdsmt.edu
Phone number:  (605) 394-6884
Fax number:  (605) 394-6883
Office Hours:  Monday to Friday 7:30 a.m. – 4:30 p.m.
Address:

Ivanhoe International Center
South Dakota School of Mines & Technology
501 East Saint Joseph Street
Rapid City, SD  57701-3995

IIC Services which require an appointment:

- I-20 signature for travel (plan ahead, come in at least one week prior to your trip)
- Program extension
- Transfers
- Invitation letters for visitor visas
- Optional & Curricular Practical Training authorizations (OPT and CPT)
- Reinstatement to student status

You may make an appointment by email or calling.
## Useful Telephone Numbers

<table>
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<tr>
<th>Name</th>
<th>Building/Address</th>
<th>Phone/Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ivanhoe International Center</td>
<td>Surbeck Center</td>
<td>605-394-6884</td>
</tr>
<tr>
<td></td>
<td></td>
<td><a href="mailto:Ivanhoe@sdsmt.edu">Ivanhoe@sdsmt.edu</a></td>
</tr>
<tr>
<td>International Students, Inc.</td>
<td>ISI House</td>
<td>605-348-7696, 605-484-1590</td>
</tr>
<tr>
<td>(Christian Ministry)</td>
<td>15 Kansas City Street</td>
<td><a href="mailto:fannins@dakotaisi.org">fannins@dakotaisi.org</a></td>
</tr>
<tr>
<td>Residence Life</td>
<td>Surbeck Center</td>
<td>605-394-2348</td>
</tr>
<tr>
<td></td>
<td></td>
<td><a href="mailto:daniel.sepion@sdsmt.edu">daniel.sepion@sdsmt.edu</a></td>
</tr>
<tr>
<td></td>
<td></td>
<td><a href="http://reslife.sdsmt.edu/offcampus.html">http://reslife.sdsmt.edu/offcampus.html</a></td>
</tr>
<tr>
<td>Counseling Services</td>
<td>Surbeck Center</td>
<td>605-394-1924</td>
</tr>
<tr>
<td>Health Services</td>
<td>Surbeck Center</td>
<td>605-394-2354</td>
</tr>
<tr>
<td>Health Insurance</td>
<td>ISO Medical</td>
<td>800-244-1180</td>
</tr>
<tr>
<td>Dean of Students</td>
<td>Surbeck Center</td>
<td>605-394-2416</td>
</tr>
<tr>
<td></td>
<td></td>
<td><a href="mailto:Patricia.Mahon@sdsmt.edu">Patricia.Mahon@sdsmt.edu</a></td>
</tr>
<tr>
<td>Graduate Education Office</td>
<td>C2201</td>
<td>605-355-3468</td>
</tr>
<tr>
<td></td>
<td></td>
<td><a href="mailto:Graduate.Admisions@sdsmt.edu">Graduate.Admisions@sdsmt.edu</a></td>
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<tr>
<td>Registrar and Academic Services</td>
<td>O’Harra Building</td>
<td>605-394-2400</td>
</tr>
<tr>
<td></td>
<td></td>
<td><a href="mailto:Barb.Dolan@sdsmt.edu">Barb.Dolan@sdsmt.edu</a></td>
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<tr>
<td>Campus Safety</td>
<td>Facilities Building</td>
<td>605-394-6100</td>
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<tr>
<td><strong>Off Campus</strong></td>
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<td></td>
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<tr>
<td>Dakota Plains Legal Services</td>
<td>S28 Kansas City Street</td>
<td>605-342-7171</td>
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<tr>
<td>Cable Television:</td>
<td></td>
<td></td>
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<tr>
<td>Satellite TV is also an option, but</td>
<td>WOW</td>
<td>605-721-2000</td>
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<tr>
<td>usually requires a 2-year contract</td>
<td>Midcontinent Communications</td>
<td>1-800-888-1300</td>
</tr>
<tr>
<td>Electrical Service:</td>
<td>Black Hills Power</td>
<td>605-721-2660</td>
</tr>
<tr>
<td>Gas (natural) Company:</td>
<td>Montana Dakota Utilities</td>
<td>605-342-0160</td>
</tr>
<tr>
<td>Telephone:</td>
<td>AT&amp;T</td>
<td>1-800-222-0300</td>
</tr>
<tr>
<td></td>
<td>WOW</td>
<td>605-721-2000</td>
</tr>
<tr>
<td></td>
<td>Midcontinent Communications</td>
<td>1-800-888-1300</td>
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<tr>
<td></td>
<td>Several internet-based options</td>
<td>Search for options online</td>
</tr>
<tr>
<td>Cell Phone Providers</td>
<td>AT&amp;T</td>
<td>605-343-1053, 605-343-1014</td>
</tr>
<tr>
<td></td>
<td>Verizon</td>
<td>605-342-4000</td>
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<td></td>
<td>Several pay-as-you-go options</td>
<td>There are several other independent providers</td>
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<td></td>
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<td>listed in the phone book</td>
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<tr>
<td>Internet Service Providers</td>
<td>WOW, Midcontinent, others</td>
<td>Check Yellow Pages or Internet</td>
</tr>
<tr>
<td>Dept of Motor Vehicles</td>
<td></td>
<td>605-394-5480</td>
</tr>
<tr>
<td>Poison Control Center</td>
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<td>1-800-222-1222</td>
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<tr>
<td>Police/Fire Emergency</td>
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<td>911</td>
</tr>
<tr>
<td>Police/Non-emergency</td>
<td></td>
<td>605-394-4131</td>
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<tr>
<td>Fire/Non-emergency</td>
<td></td>
<td>605-394-4135</td>
</tr>
<tr>
<td>Ambulance</td>
<td></td>
<td>605-341-3100</td>
</tr>
<tr>
<td>Rapid City Regional Hospital</td>
<td></td>
<td>605-719-1000</td>
</tr>
<tr>
<td>Pennington County Sheriff’s Office</td>
<td></td>
<td>605-394-2151</td>
</tr>
<tr>
<td>South Dakota Highway Patrol:</td>
<td>Road Conditions</td>
<td>511</td>
</tr>
<tr>
<td></td>
<td>Office/Routine Business</td>
<td>605-394-2286</td>
</tr>
</tbody>
</table>
Banks & Food Markets
Others may be found in the yellow pages
Area code is 605 unless otherwise noted

**Banks**

**Bankwest**
311 Omaha 399-2265

**Black Hills Community Bank**
840 Mt Rushmore Road 343-2422

**Black Hills Federal Credit Union**
225 Main Street 718-1818
725 East North Street 718-1818
850 Mountain View Rd 718-1818
118 Kinney Ave 718-1818

**Dacotah Bank**
3535 5th St. 342-3100
125 Main St. 646-0884

**Dacotah Federal Credit Union**
501 N St. Onge St. 348-1961

**First National Bank**
632 Main St 399-0990

**First Interstate Bank**
333 West Blvd. #100 348-3322
711 E North Street 718-2265
650 Flormann St. 348-4545

**Great Western Bank**
14 St. Joseph St. 343-9230
3510 Sturgis Rd. 343-9720
1516 E St Patrick St. 343-3583
751 Mountain View Rd. 343-2351

**(branch is inside the west Family Thrift)**

**Highmark Federal Credit Union**
725 5th St. 716-4444
2120 W. Main St 716-4444
(Drive-through only)

**Pioneer Bank & Trust**
2001 W. Omaha 341-2265
2018 Mt. Rushmore Rd. 399-1510

**Security First Bank**
805 5th St. 399-2740
1540 Samco Rd. 718-8070
5430 Sheridan Lake Rd. 718-8060

**US Bank**
701 St Joseph St. 394-2000
2200 N Maple Ave 342-2141
645 Mountain View Rd. 394-2053
630 Kansas City Street 394-2007
255 Texas St, #A 348-2293

**Wells Fargo**
825 St. Joseph St. 394-3800
1035 E. St Patrick St. 394-3960
1016 Mountain View Rd. 394-3980

**Grocery Stores**

**Asian Grocery**
1012 E. North St. 388-6156

**Benja’s Mexican Store**
710 LaCrosse St. 341-5591

**Don’s Valley Market**
747 Timmons Blvd. 393-3018

**Family Thrift Center**
855 Omaha St. 343-6106
1516 E. St. Patrick St. 343-4326
751 Mountain View Rd. 399-1377

**Prairie Market**
11 New York St. 343-8462

**Safeway Stores, Inc.**
2120 Mt. Rushmore Rd. 348-5125
730 Mountain View Dr. 342-4555

**Save a Lot Food Store**
911 E. Saint Patrick St. 716-5445

**WalMart**
1200 LaCrosse St. 342-9444
100 Catron Blvd 877-3291

**Specialty Markets**

**Curry Masala**
510 Saint Joseph St. 716-7788

**Main Street Market**
333 Omaha Street, #2 341-9099

**Oriental Market**
2330 W. Main 355-0060

**Staple & Spice Market**
601 Mt. Rushmore Rd. 343-3900
Opening a Bank Account

From NAFSA website: https://www.nafsa.org/findresources/Default.aspx?id=8665

U.S. financial institutions are required to verify the identity of every individual who opens a bank account. In compliance with federal regulations, all banks operating in the United States have established Customer Identification Programs (CIPs) that they are to follow for anyone who seeks to open an account. The following minimal information that the banks must obtain from you before allowing you to open an account are:

- Your name
- Your date of birth
- Your street address - no P.O. Box
- An identification number

An identification number can be one or more of the following:

- A taxpayer identification number (see discussion below);
- passport number and country of issuance;
- alien identification card number; or
- Number and country of issuance of any other government-issued document evidencing nationality or residence and bearing a photograph or similar safeguard.

It is important to remember that banks establish their own CIPs and may ask for additional documentation than is described above because they are ultimately responsible for establishing the identity of their customers.

Documents you should take with you to open your account:

- Your unexpired passport
- Your 1-94 number (you can print this out from the following website: https://i94.cbp.dhs.gov/I94/request.html)
- Your 1-20, DS-2019, or 1-797 approval notice
- Any secondary form of identification you may have
- Form W-8 BEN if you are a student not eligible for a SSN or ITIN
  - The bank will give this to you or send it to you at a later date

To assist you, the Ivanhoe International Center may provide you with a letter to the bank confirming your status at SDSM&T and asking for their assistance in opening your account.
Taxpayer Identification Numbers

Banks are required to report any earnings you receive on interest earned on your account. For this reason they will ask you for a taxpayer identification number such as the Social Security Number (SSN) issued to those who work or the Individual Taxpayer Identification Number (ITIN) issued by the Internal Revenue Service (IRS) to those individuals who are not eligible for a Social Security Number. Although the banks would greatly prefer that you already have one of these numbers, you can still open a bank account if you do not have one.

If you are eligible for a Social Security Number, we recommend that you apply for your Social Security Number as soon as possible. You are eligible for a Social Security Number if you are in a work-related nonimmigrant status such as H-1B, TN, R-1, J-1, or if you are an F-1 student approved for curricular practical training, optional practical training or have already secured on-campus employment. If you have already applied for the SSN before you try to open a bank account, you should take a copy of the receipt notice with you. The receipt notice can serve as additional documentation that can help establish your identity. As soon as you receive your SSN, you should inform your bank.

If you are not eligible for a Social Security Number, you should apply for an ITIN and, once it is assigned, inform your bank of this number.

If you are an F-1 student who is not employed, you are not eligible for a Social Security Number. You must apply for an ITIN through the IRS instead.

ITIN application procedures require that you present evidence that you own an interest-bearing bank account. You cannot obtain an ITIN until you can establish that you have opened an account with a bank.

Once you have submitted your ITIN application, it will take the IRS approximately 4 to 6 weeks to assign you a number. If the bank account does not pay any interest, then you must wait to file for your ITIN when you file your required tax forms in April.
Maintaining your Status
For F-1 students (most rules apply to J-1)

The US Citizenship & Immigration Service (USCIS, formerly known as the INS and more recently the BCIS) published regulations (regs) on Dec. 11, 2002, and those regs went into effect on Jan. 1, 2003. The regulations added reporting requirements, which are now accomplished through the electronic reporting program called SEVIS (Student & Exchange Visitor Information System). The information in this document is as up-to-date as possible, but is subject to change, as this is a continually evolving process.

The information contained in this document is subject to change as federal laws and regulations are modified. US laws have changed drastically in the last few years and will continue to change. The IIC keeps up to date on those changes.

*Information marked with “*” is quoted directly from the NAFSA: Association of International Educators Adviser’s Manual of Federal Regulations Affecting Foreign Students and Scholar, other is quoted directly or summarized from federal regulations.

Acronyms & Abbreviations
Acronyms are words formed from the initial letters or parts of a word. Abbreviations are a shortened form of a word or phrase used chiefly in writing. We often use the acronyms and abbreviations, and feel it would be useful to you to have a list of them for future reference.

**DSO** Designated School Official
**SDSM&T** South Dakota School of Mines & Technology
**IIC** Ivanhoe International Center
**SEVP** Student & Exchange Visitor Program
**SEVIS** Student & Exchange Visitor Info System
**DHS** Department of Homeland Security (governing body of USCIS, ICE, & CBP)
**USCIS** US Citizenship & Immigration Service
**ICE** US Immigration & Customs Enforcement
**CBP** US Customs & Border Protection
**ESL** English as a Second Language

General Requirements and Responsibilities
Once an alien is admitted to the United States in F-1 status, s/he must meet certain obligations in order to maintain status. The student must:

1. have a passport that is kept valid at all times, unless exempt from the passport requirement. If your passport has expired or will expire shortly, it is your responsibility to have it revalidated;
2. attend the school s/he was authorized to attend;
3. continue to carry a full course of study;
4. follow certain procedures if the student must remain in the United States longer than the length of time estimated for completion of his or her educational program, as stated on the initial I-20 issued to begin the program of study;
5. follow certain procedures to continue from one educational level to another (e.g. from the bachelor’s to the master’s level) at the same school;
6. follow certain procedures to transfer to a school other than the one originally authorized;
7. limit employment, both on campus and off, to a total of 20 hours per week when school is in session;
8. NOT work off-campus without authorization;
9. report a change of residence to the IIC within 10 days of the change;
10. not count more than one course (3 credit hours maximum) of distance education toward full time student status;
11. enroll in the health insurance mandated by the South Dakota Board of Regents. You may enroll each semester or annually;
12. inform the IIC sufficiently in advance of your need for travel forms (I-20, full-time student letter, etc.), letters for application of driver’s license, social security card, or employment. Please give at least three business days advance notice to the IIC when requesting any of the above mentioned documents.

These requirements are strictly enforced and reported electronically. Any allowable exceptions must be requested and approved PRIOR to the semester in which the exception occurs.

Duration of Status (D/S)
The student is admitted to the United States for “duration of status”, defined in the regulations as the period during which the student “is pursuing a full course of study at an educational institution approved by the Service for attendance by foreign students, or engaging in authorized practical training following completion of studies...An F-1 student may be admitted for a period up to 30 days before the indicated report date or program start date listed on Form I-20. The student is considered to be maintaining status if s/he is making normal progress toward completing a [full] course of study.” [8 CFR 214.2(f)(5)(i)] “An F-1 student who has completed a course of study and any authorized practical training following completion of studies will be allowed an additional 60-day period to prepare for departure from the US or to transfer...An F-1 student authorized by the DSO to withdraw from classes will be allowed a 15-day period for departure from the US. However, an F-1 student who fails to maintain a full course of study without the approval of the DSO or otherwise fails to maintain status is not eligible for an additional period for departure.” [8 CFR 214.2(f)(5)(iv)]

Full Course of Study
A student must be enrolled for a full course of study. If not the student is not pursuing a full course of study at the institution the student is authorized to attend, the student is out of status and must apply for reinstatement to student status. The student is not eligible for transfer to another institution, on campus work (including assistantships), off campus work, or practical training. “Successful completion of the full course of study must lead to the attainment of a specific educational or professional objective.” [8 CFR 214.2(f)(6)(i)] NO MORE than one course or 3 credits of distance education may apply toward full time status.
Program Extension

“An F-1 student who is currently maintaining status and making normal progress toward completing his or her educational objective, but who is unable to complete his or her course of study by the program end date on the Form I-20, must apply PRIOR to the program end date for a program extension...” [8 CFR 214.2(f)(7)(i)]

“An F-1 student... may be granted an extension by the DSO if the DSO certifies that the student has continually maintained status and that the delays are caused by compelling academic or medical reasons, such as changes of major or research topics, unexpected research problems, or documented illnesses. Delays caused by academic probation or suspension are not acceptable reasons for program extensions. A DSO may not grant an extension if the student did not apply for an extension until after the program end date noted on the Form I-20.” [8 CFR 214.2(f)(7)(iii)]

Change in Level of Program/Change of Program/ Begin a New Program

In each of the following cases, you will need to obtain a new I-20. Please do so immediately upon admission to the new program.

Change in Level of Program

- completing a bachelor’s degree and pursuing a master’s degree, or completing a master’s degree and pursuing a PhD.

Change of Program

- transferring from one department to another without completing a degree

Begin a New Program

- starting a new program after completing a program in one department (must be different departments)

Transfer of Schools

Eligibility

An F-1 student “who is maintaining status may transfer to another Service-approved school by following the notification procedure...An F-1 student who was not pursuing a full course of study at the school he or she was last authorized to attend is ineligible for school transfer and must apply for reinstatement...” [8 CFR 214.2 (f)(8)(i)]

Employment

First and foremost! Never go to work for an employer without having permission! Always check with the IIC prior to going to work. If you go to work for someone without having work permission, you are in violation of your F-1 status. If this happens, you lose all benefits associated with F-1 status, including permission to work on campus (assistantships, on-campus jobs). You are NOT eligible for reinstatement through the USCIS.

Time Limitations

F-1 students are limited in the number of hours they are allowed to work per week. You are limited to 20 hours per week when school is in session. This includes all types of employment. If you have two on-campus jobs, you may only work a TOTAL of 20 hours per week. You may work full time during breaks, which are between the fall and spring semesters and the summer break.
Types of Employment
Students in F-1 status are very limited in the types of employment in which they may engage. There are several different types of employment that F-1 students may be eligible for.

On-campus employment. Any student who is in valid F-1 status is eligible for on-campus employment. This includes teaching or research assistantships and other on-campus work, such as working in Dining Services, the Library, etc.

Off-campus employment. Employment off-campus is extremely difficult to obtain. Please contact the IIC for information.

Off-campus employment opportunities may be available through curricular practical training, optional practical training, or economic necessity. (Work permission for economic necessity must be authorized by the USCIS and is very difficult to obtain.) For each of these you must be in F-1 student status for AT LEAST one academic year. Please contact the IIC for further information.

Change of Address
The IIC must have your current address. Please notify us of any change of address and telephone number within 10 days of moving. This is strictly enforced by ICE.

Travel
Requirements for re-entry into the United States*
In order to re-enter the United States after a temporary absence of 5 months or less, an F-1 student must have the following documents: a valid passport or travel document and a valid visa..., and...a properly endorsed Form I-20...As a matter of practice, CBP officials at ports of entry require that the Form I-20 bear a DSO certification for re-entry executed in the current term—if a student is re-entering during the academic year—or, if a student is returning from his or her annual vacation, executed in the term preceding the vacation. The endorsement may be executed even if there has been a change in the date the student is expected to report to the school. If a student loses the Form I-20, a DSO may issue a duplicate Form I-20...

A “temporary” absence for the purpose of re-admission with an endorsed Form I-20 A-B is defined as an absence of 5 months or less....

...a student must have a valid F-1 visa stamp in his or her passport.
Consequently, a student who entered the United States in another nonimmigrant classification and has changed status to that of an F-1 student must obtain an F-1 visa (passport stamp) before re-entering the country. It is not possible to obtain an F-1 visa inside the United States. An F-1 student who needs to obtain a visa in order to enter the United States after a temporary absence must apply for the visa at a U.S. consular office abroad...

Penalties for Violation of Status
The US Congress passed the Illegal Immigration Reform and Immigrant Responsibility Act (IIRIRA) on September 30, 1996, which provides for severe penalties for people who violate their status. More recent laws that directly affect international students are the USA PATRIOT Act and the Border Security Act.
Mandatory Health and Medical Information

For all foreign national students, BOR Policy 3.14 requires that you have credible health insurance as determined by the SD Board of Regents. You are responsible for purchasing health insurance coverage that meets BOR Policy 3.14 requirements, any federal visa requirements, and IRS regulations. For detailed IRS regulations, please visit: http://www.nafsa.org/

The South Dakota Board of Regents has identified several health insurance plan design options for you to choose from, the acceptable plans are outlined below. You will be required to provide proof of coverage to your University representative. If you do not provide proof of insurance, you will not be able to enroll in any SD Board of Regents university. However, under limited circumstances, SDBOR may waive this requirement if a student provides adequate proof of coverage by completing the Health Insurance Waiver Request Form. The following reasons will qualify you for a waiver of the health insurance requirement:

- Embassy Sponsored Insurance
- Employer Sponsored (including Medical Evacuation and Repatriation)
- ISEP Exchange
- Indefinite Residence (not available to F and J students/scholars)
- Provide Documentation of SD Domicile based on Visa Status (defined by BOR)
- Athletics

You must purchase a non-refundable policy with the coverage dates below. However, if you depart the US for the summer or you have OPT and start employment with coverage prior to the end date, you may be eligible for a refund of a portion of the policy.

a. Fall: 8/1/2014 – 12/31/2014
b. Spring/Summer: 1/1/2015 – 7/31/2015

You must provide documentation to the Ivanhoe International Center showing that you have enrolled in the insurance plan. You may send this by email to: international@sdsmt.edu

a. If you do not provide proof of coverage, you may be disenrolled from the university.
b. If you are a sponsored student and covered through your government, you must complete a waiver.

If you are married and your spouse and children are in the US, you will also be able to purchase coverage for them. Please note that family coverage is expensive.

Insurance Provider

Please go to https://myhealth.sdbor.edu/internationalstudent/index.cfm for more details, or go directly to the insurance company’s web site.
ISO Student Health Insurance (ISO), http://isoa.org/
Toll free: (800) 244-1180
General: (212) 262-8922

- Please search for your university in the search function of the website to ensure you get enrolled in the proper plan.
- Plan Design Options: Please choose one of the following plans to fit your needs. Go to the ISO website above for more information on these options:
  - Compass Silver
  - Compass Gold
  - ISO Med 1
  - Conformity Unlimited - Affordable Care Act Compliant
What do I need to know about computing at SDSM&T?

You can email the ITS Help Desk at: helpdesk@sdsmt.edu, call them at 605-394-1234, or visit them at Tablet Central in the basement of the Devereaux Library.

Official email address: firstname.lastname@mines.sdsmt.edu

Retrieve your email via any web browser at http://start.mines.sdsmt.edu. This is a Google email account and has many of the features of Gmail including forwarding. After initial set up, you can go to http://mines.sdsmt.edu to retrieve your email.

Network username: First seven digits of student ID number, i.e., 1234567

Network and email password: 2 digit birth month, 2 digit birth day, 4 digit birth year, plus the first seven digits of your student ID number. i.e., 010120051234567

Tablet Program (undergraduate students only)

What is a tablet?
Tablet PCs offer the same features of a traditional laptop with the added convenience of a convertible screen. The Tablet screen pivots and folds down into an electronic notebook, virtually eliminating the need for paper class notes. All data written on the screen can be captured and saved. Wireless internet connectivity is available across campus so students can be connected to the Web inside a classroom or outside in the quad. Most importantly, since Tablet PCs are leased to the student by the institution, SDSM&T is able to provide students with expensive software necessary for their course work.

I already have a laptop. Can I use my laptop in the program? No. The Tablet PC, inside and outside the classroom, has expanded the diversity of teaching methods used by many professors and given students greater active learning opportunities

By having the tablet through the program, you will be able to use department-specific site licensed software and get help with repairs and warranty work.

Can I opt out of the program? Possibly. Even though the Tablet Program is mandatory, we recognize there are circumstances that warrant a person to Opt-Out of the program. To see if you are eligible to opt-out of this program, please visit: http://www.sdsmt.edu/Campus-Services/ITS/Tablet-PC/Tablet-PC-Opt-Out/.

For additional info, please go to: http://www.sdsmt.edu/its/tablet-program/. You must register for an orientation session, which is also available on this page.
On-Campus Employment for International Students

Employment for students on the South Dakota School of Mines & Technology campus is not guaranteed to anyone. Each student must look for employment opportunities on campus and apply for the ones for which he or she is qualified. Faculty and staff members will NOT find jobs for students. Each student must take the initiative to actively search for employment.

Many positions that various departments advertise for help are classified as WORK-STUDY. International students are not eligible for work-study positions. The most likely places to find employment on the SDSM&T campus are listed below.

***************
- Aramark:
  - Dining Services
- Physical Plant/Campus Safety
- Tech Learning Center – tutoring positions, usually for Sophomores and up
- Departments - simply check with each department to see if they are looking for help. There are occasions when your academic department may not have an assistantship for you, but they may be looking for people to grade papers.
- Residence Halls
  - Sometimes looking for people to work the front desk
- Surbeck Center
  - University Scheduling & Conferences – usually hire months in advance
- Library
  - Rarely has non work-study positions
- Instructional Technology Services
  - Almost all work-study positions
- Museum of Geology
- On occasion, some jobs are posted online through the Human Resources page at http://sdmines.sdsmt.edu/hr/jobs/student

***************

Remember that you are not allowed to work off campus. Some offices may have job opportunities posted that are off campus. You are not legally eligible for these jobs. There is a possibility of obtaining a CO-OP after your first academic year, but you must follow the guidelines for that program. F-2 dependents are not eligible to work under any circumstances. The consequences for illegal employment are severe, including loss of status, and therefore loss of any possibility of on-campus work, including assistantships.

PLEASE NOTE: The Black Hills Development Center or Incubator is not considered on campus.

Contact the Ivanhoe International Center if you have any questions or for more information.
Copyright Links

Copyright laws are very strict and very complex in the US. It is not legal to copy another person’s work. When performing research, if you use other people’s research as a basis for your work, then you must give them the appropriate credit, or citation.

Photocopying text books is NOT legal. Downloading academic papers from the web is academic dishonesty. Copying another person’s work and claiming it as your own is academic dishonesty. There are many more actions that may be considered academic dishonesty. If you are not sure if your actions would be considered academic dishonesty, you should contact your professor, the Ivanhoe International Center, or the Dean of Students. There may be significant negative consequences if you are involved in academic dishonesty.

In each class, the professor will provide you with a syllabus for the class. This may be in paper form or it may be on the web site. There is information in the syllabus on the projects in the class and what is expected on each project. Some projects may be group projects and others may be individual projects. If you are not certain, ask the professor. If you submit a project that was specified to be an individual project and it is exactly the same as another person’s project, this is considered academic dishonesty.

The web sites below will help you find the legal definitions for copyright, which includes not only academic information, but also information on music and movie downloads.

http://www.copyright.gov/

What is Plagiarism?

Taken from: http://plagiarism.org/plagiarism-101/what-is-plagiarism

Many people think of plagiarism as copying another's work or borrowing someone else's original ideas. But terms like "copying" and "borrowing" can disguise the seriousness of the offense:

According to the Merriam-Webster Online Dictionary, to "plagiarize" means

- to steal and pass off (the ideas or words of another) as one's own
- to use (another's production) without crediting the source
- to commit literary theft
- to present as new and original an idea or product derived from an existing source

In other words, plagiarism is an act of fraud. It involves both stealing someone else's work and lying about it afterward.

If you ever have a question about these important topics, please ask.
An International Student’s Guide For
Living Off Campus And How To Get Along With A Room Mate

Good to Know Information
International students attending SDSM&T usually live together off-campus so that housing costs can be shared. Apartments can range in size from efficiency (a one-room apartment) to four-bedroom apartments. An efficiency apartment usually costs around $350-$500 per month; a 4-bedroom house would cost approximately $800-$1200 for one month of rent. (These amounts do not reflect the additional costs for utilities.) When obtaining an apartment, usually one or two months of rent is required in advance for a deposit. Students should arrive in Rapid City a few days early to find appropriate housing.

Living Off-Campus
Living in another country can be a fun and challenging experience. You will find that there are important choices and decisions to make. Living on your own involves meeting financial obligations. These may include deposits, monthly bills for utilities, telephone, internet, and cable television service in addition to monthly rent. It is important to keep all legal contracts. A lease is a legally and financially binding document.

Information on off-campus housing may be obtained from fellow students, the Director of Residence Life, the Ivanhoe International Center, local newspapers, and real estate agents. There is a great deal of information available online on the following sites:

- College Station: [http://www.collegestationrc.com/](http://www.collegestationrc.com/) (an independently owned apartment complex about five blocks from campus)
- Apartment Search sites
  - [http://www.apartmentlist.com/](http://www.apartmentlist.com/)
  - [http://www.mycheapapartments.com/](http://www.mycheapapartments.com/)
  - [http://rapidcity.craigslist.org/](http://rapidcity.craigslist.org/)
- South Dakota Housing Search as extensive listings for the Rapid City area
  - [http://www.sdhousingsearch.com](http://www.sdhousingsearch.com)
- Rapid City Journal online –
  - [http://rapidcityjournal.com/homes/](http://rapidcityjournal.com/homes/) (This is the online edition of the local newspaper; this site includes ALL real estate for properties for rent, including office spaces and storage…be sure to view advertisements for apartments or houses.)
- Information is also available on [www.google.com](http://www.google.com) (includes satellite maps) or [www.yahoo.com](http://www.yahoo.com)
- See appendices for more rental properties in Rapid City
The Residence Life web site also offers a number of resources for students regarding off campus living, including questions to ask a potential landlord. They also offer a form to review when “inspecting” a potential place to live. You always want to go through your potential new residence very carefully and note the condition of the apartment or house. This form offers a standard way to document the condition of the dwelling before you move in. This form and other information is available at http://reslife.sdsmt.edu/offcampus.html.

A publication entitled “Landlord - Tenant - Rights and Responsibilities” published by the Black Hills Legal Services, Inc., telephone number 605-342-7171, is available and another useful reference for living off campus.

**Lifestyles & Values**
Agreements concerning living arrangements should meet the needs of all roommates. A Roommate Contract will help you develop guidelines and arrangements between you and your roommate(s). These guidelines should be flexible and modified as the needs of you and your roommate(s) change. The development of a roommate contract should be simple and in writing. Areas which you may want to discuss are:

*Study Hours and Relaxation Hours.* The primary reason for attending the South Dakota School of Mines & Technology is to acquire a quality education and marketable skills. Study hours and relaxation hours are important in reaching this goal. Your roommate(s) and you should immediately discuss and agree upon study hours, habits and preferences for relaxation hours.

*Living with Another Person.* Roommate relationships can be some of the best memories you will have during your time here at South Dakota School of Mines & Technology. These relationships can be particularly challenging when people with different backgrounds or cultural experiences are involved. Communicating your needs to your roommate and learning their culture and background are very important steps to creating a successful roommate relationship.

*Cooking.* Students have a variety of cooking and shopping arrangements, as well as dietary needs. You may choose to eat on campus while others choose to cook and eat at home. Be sure you have a clear understanding how groceries are paid for and shared. Additionally, be aware that spices and foods from different cultures and countries may have an aroma that many Americans are not familiar with and may find disagreeable. You may want to offer to share a couple of meals so you can try each other’s cooking. Make sure you clarify any dietary restrictions each of you may have.

*Smoking & Alcohol.* Many students are allergic to smoke or choose not to smoke. You must be 21 years old to legally consume, possess, or sell alcoholic beverages. Discuss your preferences about smoking and alcohol. The illegal use, possession or distribution of drugs is expressly forbidden by law and is covered in the Student Code of Conduct, available on the SDSM&T web site.

*Music.* Individual music preferences can be a cause of roommate conflicts. The noise level is an important factor to consider when thinking about study and sleep time.

*Guests.* Some students are more socially oriented than others. Be open in discussing how you feel about having guests in your home, especially overnight guests.
**Choice of a Roommate.** Living with someone from your own country and culture may be more comfortable for you. However, it may limit your opportunity to improve your English language skills and your knowledge of other cultures.

**Motor Vehicles.** If living off-campus, some thought should be given to transportation.

**Safety.** Students should always be aware of and follow good personal safety practices.

South Dakota Board of Regents housing policy (Housing 3:6, Section 1, A) as stated on the SDBOR web site at [http://www.sdbor.edu/policy/3-Student_Affairs/documents/3-6.pdf](http://www.sdbor.edu/policy/3-Student_Affairs/documents/3-6.pdf):

During the first two years from the time they were or would have been graduated from high school, all unmarried students who enroll in courses delivered on a main campus for six credit hours or more are required to enter into a housing agreement with the institution unless special permission to room elsewhere is received from the institution. Permission ordinarily shall be granted to students with dependent children or to students who reside full time during the academic year with parents or legal guardians. Students who have enrolled for twelve or more credits for four (4) semesters may be exempted from this agreement at the discretion of the institution.
Friendship Partner Program

Guidelines & Responsibilities for Students

1. The Friendship Family program is a visitation program for international students attending the South Dakota School of Mines & Technology (SDSM&T). It is not a home-stay or live-in program.

2. Students and families are matched for a period of up to one academic year. Although the relationship may continue well beyond that year, we hope families will make themselves available to another student at the end of that period.

3. Should the student and family be incompatible, it is reasonable to make a change. Please call the staff at the Ivanhoe International Center at SDSM&T or staff at the International Students, Inc. (ISI) and relate the situation and we will make other arrangements.

4. Families and students are asked to make contact at least once each month. It may be only to inquire about health and well-being, or it may be for an invitation. Keep in contact with your family to show you are interested in them. The thought is the important thing. This will also give you the opportunity to practice your English skills.

5. A number of activities are planned during the academic year. We hope that both students and families will take advantage of these opportunities to get acquainted with other families and students, as well as the staff from the international offices at SDSM&T & ISI. We will send announcements to you. Your support of these activities is very much appreciated.

6. Religion and religious institutions constitute an important aspect of our culture in the United States, which you should have an opportunity to learn about and observe if you so wish. If your Friendship Family invites you to attend religious services with them, particularly during holidays, go only if you feel comfortable. When you have questions regarding religion, we strongly encourage an open discussion. The policy of the Friendship Family Program, in accordance with NAFSA: Association of International Educators policy, is that proselytizing (or recruiting) must not be carried out.

7. Suggested activities for students and families to get together might include children’s birthday parties, school activities, sports events, lectures, and special holiday celebrations.

8. Explain your customs, country, food, etc. to your Friendship Family. They may enjoy trying some traditional food that you prepare for them. Ask questions about customs, culture, religion, politics, etc. to learn more about your family and the United States.

9. Most importantly, relax and enjoy your affiliation!

Thank you in advance for your involvement in this rewarding program.
Getting Your Driver’s License or Social Security Number
SEVIS Recommendations

New F, M and J nonimmigrants often apply for a driver's license or Social Security number (SSN) either too early after entering the United States or without the proper documentation. The purpose of the following information is to highlight best practices for incoming F, M and J nonimmigrants.

Purpose
One of the first things a new F, M or J nonimmigrant typically wants to do after entering the United States is get a driver's license or, where appropriate, an SSN. Like many things, however, correct timing is everything. The Student and Exchange Visitor Program wants all F, M or J nonimmigrants eligible for a driver's license or an SSN to have the easiest experience possible. Following these six simple tips makes the process go much smoother and saves a lot of time in the end:

1. **Wait 10 days after you arrive in the United States.** You may want to apply for a driver's license or SSN right away, but be patient. The 10-day wait allows time for all the government databases to update with your arrival information.

2. **Know what you are applying for and if you are eligible.** While you are waiting, talk with your school's designated school official (DSO) or sponsor’s responsible officer (RO) or alternate responsible officer (ARO) to learn more about your state's driving rules and regulations. If you want an SSN, have your DSO or RO/ARO confirm that you are eligible before you apply.

3. **Make sure your record in the Student and Exchange Visitor Information System (SEVIS) is up-to-date and in Active status.** SEVIS is the database that contains information for all F, M and J nonimmigrants in the United States. A DSO manages an F or M nonimmigrant's SEVIS record. An RO/ARO manages an exchange visitor's SEVIS record. The DSO or RO/ARO (whichever applies to you) must place your record in Active status when you report to the school or program. Talk with your DSO or RO/ARO before you apply for a license or SSN to make sure your record is Active in SEVIS. If your record is not Active when you apply, your application will be rejected.

4. **Check your forms.** Check all your forms to make sure your information is correct. This is data integrity. Data integrity is very important because if you have different information on different forms, it will cause delays. Specifically, check your Form 1-94, "Arrival/Departure Record," for handwritten information. If the information on your Form 1-94 is different than on your passport or Form 1-20, "Certificate of Eligibility for Nonimmigrant Student Status," or Form DS-2019, "Certificate of Eligibility for Exchange Visitor (J-1) Status," please see the DMV Fact Sheet for more information.

5. **Wait two days after your DSO or RO/ARO activates your record in SEVIS.** After your DSO or RO/ARO activates your record in SEVIS, you should wait at least two federal business days before you apply for a driver's license or SSN. This gives all the databases time to update with your new information.
6. **Bring all your paperwork.** When you go to the Department of Motor Vehicles (DMV) the common name for a state government office that issues driver's licenses- or to the Social Security office, remember to bring all your paperwork. For most states, the paperwork includes these documents:

- Form 1-20 or Form DS-2019
- Form 1-94, "Arrival/Departure Record" (download from [https://i94.cbp.dhs.gov/I94/request.html](https://i94.cbp.dhs.gov/I94/request.html))
- Passport (with visa, if applicable)
- Proof of legal presence or residence (ask your DSO or RO/ARO what your state requires)

For an SSN, you must also bring a letter of employment and an endorsed Form 1-20 (for F students). Exchange visitors should consult with their RO/ARO first to make sure the Social Security Administration requires a letter of employment for the J category. These six tips should help you get your driver's license or SSN without having any major problems. If you are interested in specific details about F-2, M-2 or J-2 dependents, please see page 8 of the DMV Fact Sheet. Always talk with your DSO or RO/ARO before you try to apply. Your DSO or RO/ARO may have more information about your particular state. Safe travels!

**Learn More**
Driving in the United States
[http://studyinthestates.dhs.gov/students/resources/driving/](http://studyinthestates.dhs.gov/students/resources/driving/)

South Dakota Driver’s License site

Obtaining a Social Security Number (SSN)
[http://studyinthestates.dhs.gov/students/resources/social-security-number](http://studyinthestates.dhs.gov/students/resources/social-security-number)

Department of Motor Vehicles Fact Sheet
Driver’s License Documentation Requirements for International Students in F-1 or J-1 status (South Dakota)

STUDENTS: The documentation required to obtain a South Dakota driver’s license changed on 12/31/09. Please note that you will need to take the following documents with you when you go to apply for a driver’s license or renew the old one.

_____ Proof of Identity
   a. Unexpired foreign passport w/US visa and approved I-94 form (white card in passport) documenting the applicant’s most recent admittance to the United States.
   b. Unexpired SEVIS I-20 for a student in F-1 status or SEVIS DS-2019 for a student in J-1 status.
   c. If your name has a different spelling or order on your documents, please provide an explanation to the driver’s license examiner.

_____ Date of birth – please note that in the US we use Month/Day/Year, or MM/DD/YYYY. These numbers need to match on all documents.

_____ Proof of Social Security Number (SSN) or proof of ineligibility for a SSN.
   a. If you have a SSN, please take the card with you or a recent pay stub.
   b. If you do not have the SSN, you will need a letter from the International Student Advisor stating that you are not eligible for the SSN.

_____ Documents demonstrating principal place of residence.
   a. Items listed on the SD web page include the following: utility bill, credit card statement, pay stub, rent receipt, phone bill, transcript, bank statement, renter’s insurance policy.
   b. School payment receipt with local address
   c. Bank account info or letter from bank with principal place of residence
   d. If you are new to campus and the area, you may need a letter from the International Student Advisor that includes your address.

_____ Evidence of lawful status in the US. (This information is the same as in item #1.)
   a. Unexpired foreign passport w/US visa and approved I-94 form documenting the applicant’s most recent admittance to the United States.
   b. Unexpired SEVIS I-20 for a student in F-1 status or SEVIS DS-2019 for a student in J-1 status.

NOTE: The visa in the passport may be expired, but the I-94 should have a notation of “D/S”, which means “Duration of Status”. As long as the student is maintaining his or her F-1 or J-1 student status and the I-20 or DS-2019 is valid, the student is lawfully present in the United States.

Dependents of F-1 or J-1 students would have derivative status of F-2 or J-2 and also have lawful status in the US. The same guidelines apply to F-2 and J-2 dependents.

If you get a Social Security number in the future, please take it to the Driver’s License exam station, along with your driver’s license, so they can update your records.
Social Security Administration regulations went into effect on October 13, 2004. Based on these regulations, an international student in F-1 status will only be eligible for a Social Security Number (SSN) if the student either is employed or has an offer of employment. Actively seeking employment does not qualify the student for the SSN.

In order for a student to apply for the SSN, he or she must provide:

- Normal legal documents (passport, I-20, etc.)
- TWO letters from the university:
  - one from the Ivanhoe International Center verifying valid, full-time student status, and;
  - one from the office hiring the student

The letter from the Ivanhoe International Center must include the following information:

- name of the student employee
- On-campus employer
- Nature of the on-campus employment (waiting tables, monitoring lab experiments, teaching or research assistance, etc.)

The letter from the employer must include the following information:

- Identity of student employee
- Nature of the job the student is, or will be, engaged in
- Anticipated or actual employment start date
- Number of hours the student is expected to work
- Employer identification number
- Employer contact information, including the telephone number and the name of the F-1 student's immediate supervisor
- Original signature and signatory’s title
- Date

It should also be noted that an F-1 student may work while the application for the SSN is being processed. Employers may wish to access the SSA’s fact sheet at [http://www.socialsecurity.gov/employer/hiring.htm](http://www.socialsecurity.gov/employer/hiring.htm) for additional information. Additionally, sample letters are available on the immigration service’s web site at [http://www.ice.gov/doclib/sevis/pdf/SSA_letter_from_employer.pdf](http://www.ice.gov/doclib/sevis/pdf/SSA_letter_from_employer.pdf) and [http://www.ice.gov/doclib/sevis/pdf/SSA_letter_from_school.pdf](http://www.ice.gov/doclib/sevis/pdf/SSA_letter_from_school.pdf)
Useful Websites

SDSM&T
www.sdsmt.edu
Logging in for the first time—Who am I?
http://sdmines.sdsmt.edu/sdsmt/whoami
Ivanhoe International Center
http://international.sdsmt.edu/
Current Student Resources
http://www.sdsmt.edu/Campus-Life/Student-Services/Ivanhoe-International-center/Resources/Resources-for-Current-International-Students/
Includes: Study Resources on Campus, Health Insurance, Driver’s License information, Career Center, Government, general information, Social Security Numbers, Income Tax requirements, ESL resources
Tablet PC
http://www.sdsmt.edu/its/tablet-program/
Career and Professional Development Center
http://www.sdsmt.edu/Campus-Life/Student-Services/Career-Center/Placement/

SD Driver’s Licensing
http://dps.sd.gov/licensing/driver_licensing/ (Driver’s Licensing)

Social Security Numbers
http://www.ssa.gov/
http://www.socialsecurity.gov/online/ss-5.pdf
http://www.socialsecurity.gov/online/ss-5.html
www.ssa.gov/immigration/#students

Housing – general information
Off campus listings with Residence Life
http://www.rockersquare.com/ (apartments next to campus)
Apartment Search sites
http://www.apartmentlist.com/
http://www.mycheapapartments.com/
South Dakota Housing Search as extensive listings for the Rapid City area
http://www.sdhousingsearch.com
Rapid City Journal online – local newspaper; this includes ALL real estate for rent, including office spaces and storage, so please make sure you are viewing an advertisement for an apartment or house.
http://www.rapidcityjournal.com/admarket/real_estate_for_rent/
Other Information
www.google.com (includes satellite maps)
www.yahoo.com
http://www.freerentersguide.com/
<table>
<thead>
<tr>
<th>Property Management Agencies</th>
<th>Phone</th>
<th>Website</th>
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<tbody>
<tr>
<td>1404 Mt. Rushmore Rd. Rapid City, SD, 57701-2610</td>
<td></td>
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<tr>
<td>Adco Rental &amp; Development</td>
<td>(605) 341-2323</td>
<td></td>
</tr>
<tr>
<td>2100 S 7th St. Rapid City, SD, 57701</td>
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<tr>
<td>Better Homes and Gardens/ Conrad-Ham</td>
<td>(605) 341-1600</td>
<td></td>
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<tr>
<td>3121 W Chicago St. Rapid City, SD, 57702</td>
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<tr>
<td>Barker &amp; Little Property Management</td>
<td>(605) 342-1140</td>
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<tr>
<td>818 St. Joseph St. Rapid City, SD, 57701-3837</td>
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<tr>
<td>Centennial Mobile Home Rentals</td>
<td>(605) 923-2621</td>
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<td>117 S Ellisworth Rd Box Elder, SD, 57719-3000</td>
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<tr>
<td>First Choice Property Management</td>
<td>(605) 355-9525</td>
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<td>403 Sturgis Street Rapid City, SD, 57702</td>
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<tr>
<td>Flack-Hoffman, Inc.</td>
<td>(605) 341-5000</td>
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<td>3201 Hall St. Rapid City, SD, 57702</td>
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<td>Kahler Property Management</td>
<td>(605) 343-7525</td>
<td><a href="http://www.rapid-city-rentals.com/">http://www.rapid-city-rentals.com/</a></td>
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<td>2020 W Main St. Suite 100 Rapid City, SD, 57702</td>
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<td>Lewis Kirkeby &amp; Hall Property Management</td>
<td>(605) 348-1865</td>
<td><a href="http://www.rentrapidcity.com/">http://www.rentrapidcity.com/</a></td>
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<td>401 Sturgis St. Rapid City, SD, 57702</td>
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<td>Lloyd Property Management</td>
<td>(605) 342-3610</td>
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<td>4022 Elm Ave Rapid City, SD, 57701</td>
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<tr>
<td>NWE Management Company</td>
<td>(605) 394-3310</td>
<td><a href="http://www.nwemangement.com/">http://www.nwemangement.com/</a></td>
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<tr>
<td>314 Founders Drive, PO Box 2624 Rapid City, SD, 57702</td>
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<td>Pro Rental Management Inc.</td>
<td>(605) 923-5886</td>
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<td>520 N Ellisworth Rd Suite 9C ox Box Elder, SD, 57719</td>
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<td>Ridenour, Margie Rentals</td>
<td>(605) 342-3641</td>
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<td>233 E Jackson St. Rapid City, SD, 57701</td>
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<td>United Corporation</td>
<td>(605) 343-0820</td>
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<td>629 Quincy Rapid City, SD, 57701</td>
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<tr>
<td>Aspen Park Apartments</td>
<td>(605) 721-2706</td>
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<td>434 E Fairmont Blvd Rapid City, SD, 57701</td>
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<td>Bridgewood Estates</td>
<td>(605) 342-4022</td>
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<td>415 E Minnesota St Rapid City, SD, 57701</td>
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<td>Candlewood Apartments</td>
<td>(605) 343-0526</td>
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<td>4404 Candlewood Place Rapid City, SD, 57702-0143</td>
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<td>Canyon Lake Plaza Estates</td>
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<td>Carriage Green Estates</td>
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<td>Civic Plaza Apartments</td>
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<td>302 Denver St 404 Denver St. Rapid City, SD, 57701</td>
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<td>Clock Tower Gardens</td>
<td>(605) 348-8232</td>
<td><a href="http://www.cloktowergardens.com/">http://www.cloktowergardens.com/</a></td>
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<td>614 Sheridan Lake Rd. Rapid City, SD, 57702-2406</td>
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<td>Corral Park Apartments</td>
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<td><a href="http://www.corralpark.com/home.htm">http://www.corralpark.com/home.htm</a></td>
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<td>3430 Corral Dr.</td>
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<td>Country Bluff Apartments</td>
<td>(605) 341-4452</td>
<td><a href="http://www.countrybluff-apt.com/">http://www.countrybluff-apt.com/</a></td>
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<td>3638 S 5th St.</td>
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<td>Dakota Drive Apartments</td>
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<td>727 Dakota Dr.</td>
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<td>Deluxe Park</td>
<td>(605) 342-1140</td>
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<td>815 E New York St.</td>
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<td>Estes Park</td>
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<td><a href="http://www.estesparkapartments.com/">http://www.estesparkapartments.com/</a></td>
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<td>1230 Estes Park</td>
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<td>Fairway Hills</td>
<td>(605) 394-5050</td>
<td><a href="http://www.fairwayhills.com/">http://www.fairwayhills.com/</a></td>
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<td>3800 Fairways Hills Dr.</td>
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<td>Foothills East Apartments</td>
<td>(605) 923-3258</td>
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<td>312 Parker Dr. #2</td>
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<td>Fremont Apartments</td>
<td>(605) 348-8828</td>
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<td>Hainesway Apartments</td>
<td>(605) 348-5116</td>
<td><a href="http://www.belgarde.com">www.belgarde.com</a></td>
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<td>1314 Atlas St.</td>
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<td>Harmony Heights</td>
<td>(605) 716-6000</td>
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<td>1819 Harmony Heights Ln.</td>
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<td>Hillcrest Drive</td>
<td>(605) 348-5116</td>
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<td>*see Hainesway Apartments</td>
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<td>Homestead Garden</td>
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<td>4801 Homestead St.</td>
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<td>Kirkwood Meadow Apartments</td>
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<td>1122 City Springs Rd</td>
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<td>LaCrosse Estates Apartments</td>
<td>(605) 341-2061</td>
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<td>716 E Anamosa St.</td>
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<td>Marquette Manor</td>
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<td>Minnesota Estates</td>
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<td>809 E Minnesota St.</td>
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<td>Point West Apartments</td>
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<td>Prairie Tree Apartments</td>
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<td>4010 Elm Ave #105</td>
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<td>Robbinsdale Heights Apartments</td>
<td>(605) 341-3077</td>
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<td>425 E Fairlane</td>
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<td>Silver Springs Town Houses</td>
<td>(605) 341-2452</td>
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<td>505 City Springs Rd.</td>
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<td>118 Waterloo St.</td>
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<td>Rapid City, SD, 57701-1666</td>
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<td>West Park, Ltd</td>
<td>(605) 348-5005</td>
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<td>1018 11th St.</td>
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