

SOUTH DAKOTA SCHOOL OF MINES AND TECHNOLOGY

Policy Manual

SUBJECT: Undergraduate Transfer Credit

NUMBER: Policy 2-6 (formerly Policy II-C-2 and II-5-1)

REVISED: October 2025

South Dakota Mines (Mines) evaluates incoming transfer coursework in compliance with BOR policy [2.2.2.1](#).

Mines utilizes a transfer equivalency database ([TES](#)) as its primary resource to identify existing transfer course equivalencies.

1. The Office of the Registrar evaluates all incoming transfer coursework.
2. Academic departments provide guidance when applicable for the evaluation of incoming major coursework.
3. Students who question the results of their transfer credit evaluation should contact the Office of the Registrar.
 - a. The Office of the Registrar will conduct a re-evaluation of the course and will refer evaluations for major courses to the appropriate academic department.
 - b. The Office of the Registrar will facilitate connecting the student with the Academic Department Head for the re-evaluation requests of major coursework.
 - c. Decisions made by the Office of the Registrar and/or Academic Department Head after re-evaluation are final.

Revision History: Dean of Students, May 1993; Office of the Provost, Sept. 2004, Dec. 2009, March 2019; Aug. 2022; Date TBD

BOR Policy/Committee References: Policy 2.5, Policy 2.9