

SOUTH DAKOTA SCHOOL OF MINES AND TECHNOLOGY

Policy Manual

SUBJECT: Emeritus Status

Number: Policy 4-8 (formerly Policy IV-17)

1. PURPOSE

The *Emeritus* title is an honor of distinction bestowed upon a retiring faculty member or administrator.

2. STATEMENT OF POLICY

South Dakota School of Mines & Technology (Mines) recognizes the potential for mutual benefit in a continuing relationship between the institution and accomplished retired faculty and administrators. For these reasons, Mines confers certain privileges and rights, described below, to emeritus faculty members and administrators. These privileges are not indefinite; they may be revoked if Mines deems that is in its best interest.

Emeritus status itself does not confer the privileges of office space, secretarial support, stipend, or other resources.

While the term of an emeritus appointment is indefinite, resources devoted to an emeritus faculty member should be reviewed by the department chair or unit head regularly and are subject to approval of other administrators, as appropriate.

3. BENEFITS AND PRIVILEGES

The conferring of the title of emeritus is an honorary award, which does not include any stipend. In addition to all entitled retirement benefits, the emeritus award may provide additional benefits including, but not limited to, those listed below.

Emeriti faculty will generally enjoy the following benefits and privileges:

- Listing as an emeritus faculty in the respective Department in Mines catalog and directory.
- Listing as an emeritus faculty on the Mines Department web page.
- Invitations to Mines and University System functions, relevant to the emeritus faculty's area of interest.
- Use of university services and facilities, including the library, e-mail and parking, in accordance with Mines policies.
- Office space and labs, if available, on recommendation of the Department Head, when engaged in university business.

- Participation on funded grants and grant proposals as a PI, co-PI, or senior investigator, in accordance with Mines policies.
- The same access to athletic events as other members of the faculty.
- Teach, conduct research, or perform service to Mines in paid or unpaid roles.;
- Serve as principal investigators on extramural grants to Mines.
- Serve on thesis and dissertation committees;
- May, with the permission of the course instructor, audit classes with no tuition or special fees.

Emeriti administrators will generally enjoy the following benefits and privileges:

- Listing as an emeritus in Mines catalog and directory.
- Listing as an emeritus on the Mines web site.
- Invitations to Mines and University System functions, relevant to the emeritus administrator's area of interest.
- Use of university services and facilities, including the library, e-mail and parking, in accordance with Mines policies.
- Office space and labs, if available, on recommendation of the Unit Head, when engaged in university business.
- The same access to athletic events as other members of the staff.
- May, with the permission of the course instructor, audit classes with no tuition or special fees.

4. ELIGIBILITY CRITERIA FOR EMERITUS STATUS

To be eligible for emeritus faculty status, the following criteria should be met:

- The individual to be recognized must be retired or have requested retirement from a faculty position;
- The individual to be recognized must have served Mines for a period of at least 10 years without interruption, unless approved by the faculty of the department.
- The individual to be recognized must have distinguished themselves in one or more of the areas of the tripartite mission –teaching, research and creative activity, and service to Mines or civic involvement.

For an administrator to be eligible for emeritus status, the following criteria should be met:

- The individual to be recognized must be retired or have requested retirement from an administrative position;
- The individual to be recognized must have served Mines for a period of at least 10 years.
- The individual to be recognized must have distinguished themselves in service to Mines or civic involvement.

5. PROCEDURES

- a. To be awarded emeritus status, the request for emeritus status must be made during a faculty member or administrator's final year of service or the following year.
- b. For faculty members,
 - a. a recommendation must be submitted from the faculty member's department to the Faculty Senate for discussion and vote.
 - b. departmental recommendations must represent a majority vote of the department faculty affirming that the retiring faculty member does or does not merit distinction as *Emeritus Faculty*,
 - c. The recommendation of the Faculty Senate must be submitted to the President along with the departmental recommendation.
- c. For administrators, a recommendation must be submitted by the administrator's unit or the unit head.
- d. The President, upon considering the recommendations, may approve the *Emeritus* recognition.

6. TITLE

An emeritus faculty member shall have the title, “[academic rank] EMERITUS OF [department/program name]”.

An emeritus administrator shall have the title, “[administrative title] EMERITUS”.

SOURCE: Faculty Senate & Office of the Provost, Revised November 2017; Revised February 2018 – Supersedes all previous versions; Revised Sept 2020

BOR Reference: BOR Policy 4.4.1 Faculty Designations