

SD Mines Fraternity and Sorority Life

Chapter and University Relationship Agreement

Origination date: _____, 2019

Purpose

The South Dakota School of Mines and Technology recognizes and supports the important role of fraternities and sororities on the campus. Fraternities and sororities provide a valuable developmental component of the undergraduate experience and enhances the experience of campus life.

The purpose of this relationship statement between the university, fraternities, sororities, and their respective inter/national organizations, formalizes shared values and expectations that are instrumental in ensuring a mutually beneficial relationship among all parties. This document outlines recognition requirements, benefits of recognition, and partnerships with private inter/national Organizations, governing councils (Panhellenic Council [ADPi]; Interfraternity Council [Delta Sigma Phi and Triangle]; Professional Fraternity Association [A.O.E., AXS, Theta Tau]) Lambda Chi Alpha, and Local Alumni Chapters.

Recognition Requirements

SD Mines fraternities and sororities are expected to maintain official recognition status and remain in good standing by following the expectations below, including the requirements of all recognized student organizations.

- I. Each chapter must be fully chartered and comply with their charter's constitution, by-laws and rules of their inter/national organizations.
 - a. Policies and procedures including but not limited to recruitment/intake, member safety/risk management, and elections must be adhered to.
 - b. Each chapter shall participate in member safety and new member education training as provided by their inter/national chapters or the University.
- II. Each chapter must comply with local, state, and federal laws in addition to University and Board of Regents (BOR) policies and procedures, specifically the BOR Student Code of Conduct 3:4. Student conduct issues will be addressed in a timely manner. A report will be filed with the Dean of Students or designee "each semester identifying all actions taken pursuant to the student conduct policies required" by BOR policy 3:4.2.10.2.7. Chapters will be required to inform members of and adhere to the BOR Student Code of Conduct Policy 3:4.2.4.8 and 3:4.2.4.8.1 Prohibited Acts defining Hazing.
- III. Each chapter must register annually as a recognized student organization through the Mines Link system. Each chapter must have a minimum of 10 members, four of which must be designated as officers as defined in the SD Mines Student Association handbook of recognized student organizations. This process includes:
 - a. Executive board members must be recognized students in good academic and disciplinary standing with SD Mines and their respective chapter. Current and accurate contact information for each chapter officer needs to be on file in Mines Link by Oct 1 of each year, and within 2 weeks of any changes.
 - b. Active member rosters must be posted on Mines Link no later than Oct 1.
 - c. Each chapter faculty/staff advisor needs to e-sign an advisor agreement by Oct 1 and within 48 hours of any changes. If additional time is needed, an interim plan outlining advisor intent must be submitted to SLICE within 48 hours of an advisor change.

- IV. Each chapter and the office of Student Leadership, Involvement, Community Engagement (SLICE) will establish a mutually beneficial working relationship. Part of this process will be:
 - a. Each chapter's President and Vice President will meet monthly with the Assistant Director of SLICE.
 - b. Rosters will be provided of students who are rushing/pledging, prior to receiving bid letters, to ensure student is in good standing.
 - c. Pledges/potential new members are required to sign grade release forms through SLICE upon receiving bid from the Chapter. Chapter leadership will update active member grade release forms at the beginning of each semester with the SLICE office.
 - d. Chapters will complete a bi-annual report by Dec 1 and April 1, unless stated otherwise, which will collect information such as campus involvement, leadership and educational programs, trainings, service hours, and charitable dollars raised/donated, etc.
 - e. Chapters will submit a bi-annual report by Dec 1 and April 1, unless state otherwise, which will report any incidents regarding Code of Conduct Violations to the Dean of Students Office through the University's reporting platform, Advocate.

- V. Incident Management:
 - a. Emergencies needing immediate attention: call 911; notify campus and alumni advisors, Campus Safety (650-394-6100), and others as needed as soon as possible. Emergencies include but are not limited to: medical injuries, house fires, threat to Chapter members, and crimes committed by members or to members of the Chapter.
 - b. Student Code of Conduct violations: contact campus and alumni advisors as soon as possible, then contact either SLICE staff member or file a report through the Conduct Office, and notify others as needed. See BOR Student Code of Conduct Policy 3.4 for a list of violations.
 - c. For specific/additional reporting instructions of emergencies and Code of Conduct Violations, see the Fraternity and Sorority Life Emergency Response Manual.
 - d. An Alert will be sent out to the Fraternity and Sorority Life community via the SLICE office when the following occurs in one of their chapters:
 - i. A hazing investigation is found true. The alert will exclude identifying information including name of individual, date/time/place, and Chapter name. If there is a victim situation, the alert will be sent with approval from said person.
 - ii. A chapter member wishes to clear up a rumor about their organization or member in their organization. The Chapter will decide what information they are willing to provide.
 - iii. A chapter member wishes to clear up a rumor about another member in the Greek community outside of their organization. Both parties must agree to what is said in the alert before it is sent out by the SLICE office.

- VI. Chapters with houses need to have the following in accordance with their inter/national policy:
 - a. Proof of current compliance for insurance and code standards.
 - b. Risk management policy in regards to social hosting.

Benefits of Recognized Fraternities and Sororities

Chapters that maintain recognition are entitled to the following privileges and benefits.

- I. All benefits and privileges afforded to all SD Mines recognized student organizations which includes:

- a. Receive support from campus office staff including SLICE, Campus Safety, Marketing and Communications.
 - b. Opportunity to utilize services of the University Foundation.
 - c. Ability to promote and advertise in university publications, on the SD Mines websites (including Mines Link) and social media, as well as on campus property with appropriate approvals (e-boards, "Weekly What's Up", spirit rock, sidewalks, campus bulletin boards).
- II. The right to recruit and select members as provided in in 86.14 of Title IX of the U.S. Education Act Amendments of 1972.
 - III. Access to and use of School of Mines facilities, equipment, and services for official chapter events and functions.
 - IV. Access to academic records of respective chapter members, subject to BOR release of student information which includes signed release statements from individual members and compilation of chapter grade reports each semester.
 - V. Eligibility to apply for, and be recognized for, fraternity and sorority awards, i.e., Order of Omega.
 - VI. Eligibility to participate in fraternity and sorority events such as Greek Week, Greek Retreat, Greek Council, and the University President's Greek Advisory Board (GAB). This allows for sharing of best practices, shared interests and issues of concern across the SD Mines fraternity and sorority community.
 - VII. South Dakota Board of Regents policy 3:6 exemptions of members from the Residence Halls to live in a recognized fraternity or sorority house for second year members who have a minimum 2.0 spring term GPA or higher. Refer to SD Mines exemption protocol for more information.
 - VIII. The use of the University billing system for the billing of member house payments, meals, dues and fees.

Partnerships with National Organizations and Local Alumni Chapters

Collaboration with the leadership of each organization's national/international headquarters, and local alumni chapters is very important. It is assumed and expected that local chapter student leadership along with their faculty/staff advisor will be informing alumni chapter advisors and inter/national headquarter partners of staff changes, new programs and initiatives, compliance-related changes and deadlines, conduct violations, emergencies, positive press attention and outcomes of awards and recognitions. The University may be in contact with headquarters as well, depending on the circumstances.

Summary

This relationship agreement serves as a basis for ensuring the positive presence and continued contributions of fraternities and sororities at the South Dakota School of Mines and Technology by all parties mentioned in this agreement. Any new developments, policy/guideline changes will be discussed and authorized through the appropriate process prior to implementation.

